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The Mallards  
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Hebden Bridge  
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HX7 6PP

Dear Councillor

The **monthly** meeting of the Parish Council will be held at  
**The Council Chamber, Hebden Bridge Town Hall** on  
**Monday 5 March 2012** commencing at **7.30 p.m.**

### **AGENDA**

*(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)*

#### **Members' Interests (Personal or Prejudicial) relating to Agenda items for this meeting : to be declared prior to consideration of the appropriate item**

- 1. Apologies of absence** and reasons
- 2. Declarations of Interests** (existence and nature) with regard to items on the agenda
- 3. Public Participation Session** with respect to items on the agenda
- 4. Minutes** of previous meetings :

Monthly Meeting	held	6 February 2012 *
Finance Committee	held	20 February 2012 *
Staffing Committee	held	20 February 2012 *
- 5. Matters arising** : items not specified on this agenda
- 6. Grants to local organisations/groups** : Consider recommendation of the Finance Committee re establishing a Protocol
- 7. Revised (2011) Model Contract of Employment** : Consider recommendation of the Staffing Committee
- 8. Accounts to pay**
- 9. Business Term Deposit** : Establish level of investment for 6 months from April 2012  
(Recommended addition for 6 months to October 2012 = £6000)
- 10. Rolling Programme of Council actions** : to receive updated report from Clerk, and instigate any further actions required for items not specified on agenda

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**11. Planning :**

- (a) **Notification of Planning Decisions**
- (b) **Planning Applications**
- (c) **Planning Enforcement issues**
- (d) **Controversial applications** : dialogue with neighbouring parishes

**12. Correspondence and matters arising**

**13. Reports from Committee etc. Meetings**

**14. Report of activity of Traffic, Parking & Road Safety Working Group**

**15. Localism Act 2011 : Changes to the Ethical Framework & Standards Regime :**  
arrangements to consider in detail with Head of Democratic and Partnership Services  
(April 2012 monthly meeting?)

**16. Localism Act 2011 : Predetermination** : to note report & await training

**17. Asset Transfer** : to receive any available update

**18. Response from National Trust re Dog Waste**

**19. Siting/Provision of Waste Bin : West Laithe, Heptonstall**

**20. Environmental Project : Skip Hire Scheme 2012** : Confirmation of arrangements

**21. Environmental Project : White Refuse Bags** : Confirmation of order

**22. Development of a Heptonstall Website** : consider any involvement by the Council

**23. Tyrer 'E' Bus Service : complaint of 'missing buses'**

**24. Heptonstall Forward** : To receive a verbal report of activity

**25. Neighbourhood Plans** : Seminar 29 March : nomination of 2 members

**26. Calderdale T & P Councils Conference : 6 October 2012 10.00am – 1.00pm :**  
**Venue TBA** : For information

**27. Arrangements for substitutes :**

- **South Pennine meeting at Emley 13 March** : to appoint
- **P&TC Liaison Group meeting 20 March** (Cllr M V Edwards)

*RMGreenwood* Clerk

\* Copy enclosed

Please note this meeting will be preceded by the Annual Assembly of the Parish Meeting, which will commence at 7.00 p.m.

