

Clerk: Roger M Greenwood Tel: 01422 844283 Email:heptonstallpc@aol.co.uk

The Mallards Underbank Hebden Bridge West Yorkshire HX7 6PP

**Dear Councillor** 

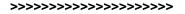
The monthly meeting of the Parish Council will be held at The School Hall, Heptonstall J I & N School on Friday 20 May 2016 commencing at 7.30 p.m.

## **AGENDA**

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

- 1. Apologies of absence and reasons: consider whether any are 'Approved 'Absences'
- 2. Declarations of Interests (existence and nature) with regard to items on the agenda
- 3. To undertake a Public Participation Session with respect to items on the agenda
- 4. To approve the Minutes of previous meeting: Monthly Meeting held 4 April 2016 \*
- 5. To consider any Matters arising from the Minutes: items not specified on this agenda
- 6. Consider training/conference opportunities and approve any attendance
- 7. Defibrillator: to accept the donation of a defibrillator and confirm suitable siting outside the Post Office. To resolve:
  - . Actions on consulting with residents in order to satisfy Planning advice
  - To formally approve the product, and approve the purchase of a heated/weatherproof/coded access cabinet and installation of same.
  - To thank Mr Mongan for the gift, and Mr Spink for permitting the site usage.
  - To consider the appropriate training provision and approve the funding of such
  - To address any other aspects of such provision
- 8. Heptonstall Forward: to receive and allocate residue of funds for community use



- 9. Acceptance of Financial Report: 12 months to 31 March 2016
- 10. Approval of Receipts & Payments Accounts to 31 March 2016
- 11. Receipt and Approval of Internal Auditor's Report: 12 months to 31 March 2016
- **12.** Approval and signature of **Governance** section of **Annual Return**: Year to 31 March 2016
- 13. Approval and signature of Financial section of Annual Return: Year to 31 March 2016
- 14. Approval of updated Budget Estimates 2016/17
- 15. To approve Accounts for payment
- 16. Planning: (a) To receive Decisions made by Calderdale MB Council
  - (b) To make recommendations in respect of Planning Applications
  - (c) To receive Planning Inspector's decision re propose mobile caravan site at Cross Hills
  - (d) To be alert to the upcoming Review of the Greenbelt
- 17. To receive Correspondence and address any matters arising
- 18. To receive Reports from Committee etc. Meetings
- 19. Rolling Programme of Council actions: to receive an updated rolling list.
- 20. Transparency Code: confirmation from the Clerk of compliance
- 21. Neighbourhood Planning: progress report (Cllr Slater)
- **22. Excessive water on road : Slack Bottom :** to receive a report by Cllr Crowther and make a decision of any action to be taken
- 23. Report of progress of activity of Traffic Group (Cllr Scarborough) including Decorative Village Signage and approve supplementary costing of such
- 24. Confirmation of date/time of next meeting : 4 July 2016 @ 7.30 pm (Monthly)

RMGreenwood Clerk

Access to the School Hall will be via the door into the link corridor from the school playground.

Turn left and (using stairs or lift) proceed to the hall.

Parking will be available in the playground.

This meeting will be preceded by the Annual Meeting of Council which will commence at 7.00 p.m.

<sup>\*</sup> Copy enclosed