

Clerk: Roger M Greenwood Tel: 01422 844283 Email:heptonstallpc@aol.co.uk

The Mallards Underbank Hebden Bridge West Yorkshire HX7 6PP

Dear Councillor

The monthly meeting of the Parish Council will be held at The School Hall, Heptonstall J I & N School on Monday 3 October 2016 commencing at 7.30 p.m.

The meeting will be preceded by discussions with Dr Lindsay Smales to consider Allocated Sites in respect of the Local Plan & Green Belt Review (a 'walkabout' with Dr Smales will commence at 5.30 pm at Heptonstall Social & Bowling Club car park)

<u>AGENDA</u>

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

- 1. Apologies of absence and reasons : consider whether any are 'Approved 'Absences'
- 2. Declarations of Interests (existence and nature) with regard to items on the agenda
- 3. To undertake a Public Participation Session with respect to items on the agenda
- 4. To receive an address in respect of the upcoming extensive works to be undertaken to the roof of St. Thomas' Church, Heptonstall
- 5. To approve the Minutes of previous meeting: monthly held 5 September 2016 *
- **6.** To consider any Matters arising from the Minutes: items not specified on this agenda
- 7. Consider training/conference opportunities and approve any attendance
- 8. Defibrillator: Verbal update on progress by The Clerk
- 9. Post Office Noticeboard : To approve re-modelling to accommodate installation of defibrillator
- 10. Risk Assessment : Report by Councillor Edwards (including condition of picnic tables)

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- 11. Heptonstall Forward : to confirm receipt of residue of funds for community use
- 12. Confirmation of Unqualified External Audit 2015/16
- **13. Term Deposit :** To confirm transfer £**7,500.00** from Term Deposit to Current Account for 6 months from 16 October 2016
- 14. To approve Accounts for payment
- 15. Planning: (a) To receive Decisions made by Calderdale MB Council
 - (b) To make recommendations in respect of Planning Applications
- 16. To receive Correspondence and address any matters arising
- 17. Christmas Lights, Hepton Drive park:
 - to receive update re installation
 - request for lights in Weavers Square to be moved to Hepton Drive Gardens
- 18. To receive Reports from Committee etc. Meetings
- 19. Weavers Square: report of untidy condition rubbish, weeds etc
- 20. To consider implication of information received from CROWS re Rights of Way funding received by Calderdale MB Council
- 21. Rolling Programme of Council actions: to receive an updated rolling list.
- 22. Neighbourhood Planning: progress report (Cllr Slater)
- 23. Report of progress of activity of the Traffic Group (including information re Calderdale MBC's suggestion to close Towngate car park) (Cllr Scarborough).
- 24. Remembrance Day Service : 13 November 2016 @ St Thomas' Church Heptonstall : Reminder
- 25. Confirmation of date/time of next meeting: 7 November 2016 @ 7.30 pm (Monthly) & arrangements re agenda for December meeting

RMGreenwood Clerk

Access to the School Hall will be via the door into the link corridor from the school playground.

Turn left and (using stairs or lift) proceed to the hall.

Parking will be available in the playground.

^{*} Copy enclosed