

## **MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL**

**HELD AT HEPTONSTALL J I & N SCHOOL, 13 MAY 2019**

**Present** : Councillors J R Dunford (Chairman) A Baldwin J Crowther B Cutts  
M V Edwards & N James

### **17/19 APOLOGIES OF ABSENCE**

Apologies of absence were received from Councillors Slater, Stott and Hughes. The reasons of absence in respect of Councillors Hughes and Stott were resolved to be approved.

### **18/19 DECLARATIONS OF INTERESTS**

There were no Declarations of Interest at the commencement of the meeting.

### **19/19 PUBLIC PARTICIPATION**

There was no Public Participation.

**20/19** The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 1 April 2019 were approved as a correct record.

**21/19 Arising from the minutes** Councillor Edwards recounted his discussions regarding toilet availability in respect of the Fell Race and the more recent problems with the coin mechanism at the toilets on Townfield Lane.  
Given upcoming events within the village it was resolved to ask Calderdale Environmental Services to ensure the problem has been eliminated.

### **22/19 TRAINING/CONFERENCE OPPORTUNITIES**

It was resolved to approve training in respect of Councillor Cutts ('Off to a Flying Start') & Councillor Edwards ('Enhanced Planning' training), and reserve 2 places for the September Conference of YLCA.

### **23/19 APPROVAL OF ACCOUNTS**

The following accounts were approved for payment :

Community First Yorkshire	Annual Subscription	£ 42.00
Zurich Municipal	Council Insurance	£257.60
NALC	Publication (LCR)	£ 17.00
Lambert Print & Design Ltd	Newsletter Publication	£150.00

#### **24/19 INTERNAL AUDITOR'S REPORT 2018/19**

It was resolved to receive and approve the Internal Auditor's report for 2018/19

#### **25/19 SIGNATURE OF CERTIFICATE OF EXEMPTION FROM LIMITED ASSURANCE**

It was resolved to sign the certificate of exemption from the External Auditor's Limited Assurance for 2018/19.

#### **26/19 ANNUAL GOVERNANCE STATEMENT OF A.G.A. RETURN**

It was resolved to approve the Governance Statement to 31 March 2019.  
It was resolved the Chairman should provide his signature to this document.

#### **27/19 ANNUAL ACCOUNTING STATEMENT OF A.G.A. RETURN**

It was resolved to approve the Accounting Statement to 31 March 2019.  
It was resolved the Chairman should provide his signature to this document.

#### **28/19 PENSION REGULATION : RENEWAL**

The Clerk advised that the 3 year review period was now imminent and needed to be invoked before the end of the year.  
He would deal with this in the coming weeks and would report back.

#### **29/19 PLANNING**

**(a) Planning Decisions** : Decisions made by the Planning Authority were reported to members.

**(b) Planning Applications** :

**PA 19/00315/LBC** : Replacement of over fire mantels (Listed Building Consent)

No objections arose.

**PA 19/00376/FUL** : Demolition of existing stables and garage to facilitate new stables and store – 2 Longtail Cottages, Edge Lane, Colden.

No objections arose.

**PA 19/00472/HSE** : Demolition of lean to side extension & decking to facilitate 2 storey side extension and associated rear decking area refurbishment – 31 Edge Hey Green, Colden

No objections arose.

**PA 19/00521/FUL** : Menage (amendment to PA 18/00341/FUL) – Little Learings, Smithy Lane, Colden.

No objections arose.

**30/19 Arising from correspondence received** Councillor Edwards volunteered to represent the Council at Todmorden's Mayor's Day.

### **31/19 OFF-ROAD CYCLISTS**

Following several complaints by pedestrians traversing footpaths and their interactions with cyclists discussion ensued as to how to address such complaints.

As a result it was resolved to :

- (a) Ask for the topic to be included on the agenda of the upcoming meeting of the Town & Parish Councils with Calderdale Council.
- (b) Ask Yorkshire Local Councils Associations to trawl member Councils of how others have (successfully) handled this matter.
- (c) Place this topic on the agenda of this Council at the next meeting on 1 July 2019.

### **32/19 DISCHARGE OF RAW SEWAGE : HEBBLE HOLE, COLDEN**

The Clerk provided members with the latest report from Calderdale Council confirming that dye testing was taking place along with CCTV line cameras – Yorkshire Water taking responsibility for resolution.

### **33/19 ROLLING LIST OF COUNCIL ACTIONS**

The Clerk provided members with an updated list of actions which was accepted.

### **34/19 NEIGHBOURHOOD PLANNING**

Mr Greenwood explained the rationale behind the temporary delay in moving the process forward.

### **35/19 DATE & TIMES OF NEXT MEETINGS**

The Clerk confirmed that the next meeting of Council would be held as follows :

Monthly Meeting 1 July 2019 at 7.30pm.

.....  
(Chairman)

.....  
(Date)