

## **MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL**

### **HELD AT HEPTONSTALL J I & N SCHOOL, 2 MARCH 2020**

**Present** : Councillors S Slater (Chairman) A Baldwin J Crowther B Cutts  
M V Edwards M Hughes Dr J R Dunford N James  
& B Stott

#### **179/19 DECLARATIONS OF INTERESTS**

No Declarations were made.

#### **180/19 PUBLIC PARTICIPATION**

There was no Public Participation.

**181/19** The **minutes of the Monthly Meeting** of Heptonstall Parish Council held 3 February 2020 were approved as a correct record.

#### **182/19 FLOOD RELIEF CONTRIBUTION**

It was resolved to consider this matter at a future meeting when more information could be obtained.

#### **183/19 BUSINESS TERM DEPOSIT**

Following recommendation from The Clerk it was resolved to transfer a further £7,000 to Business Term Deposit for the 6 months from 20 April 2020.

#### **184/19 FUNDING OF HEPTONSTALL.ORG WEBSITE**

The Clerk reported he had yet to receive an indication of likely costs over the next 12 months.

It was resolved to continue to seek this information and include on the next Council meeting agenda.

#### **185/19 APPROVAL OF ACCOUNTS**

The following accounts were approved for payment :

R M Greenwood	Salary (net)	£1,352.80
	Postage (Yr to 03/20)	£ 201.81
	Tel/Broadband x 3	£ .90.00
HM Revenue & Customs	PAYE – 120/PM00288658	£ 338.20

### **186/19 PLANNING**

**(a) Planning Decisions :** Decisions made by the Planning Authority in the past month were reported to members.

**(b) Planning Applications :**

A temporary fault on the Planning Portal of Calderdale MBC meant the 2 Planning Applications which would otherwise be considered could not be proceeded with. It was resolved to call a meeting of the Planning Committee once the fault is corrected.

### **187/19 Arising from correspondence received :**

**Condition of public footpath from The Pinfold past Methodist Sunday School** was reported to be in an impassable condition. It was resolved to pass to Calderdale MB Council to inspect and repair.

### **188/19 OFF-ROAD CYCLING**

It was resolved to note receipt of the latest letter from Mr Greenwood.

### **189/19 WEAVERS SQUARE : CONDITION OF SURFACE**

The Clerk reported he had responded immediately to the request from Mr Burnop for work to be undertaken to the surface of Weavers Square in advance of the Pace Egg Play on Good Friday. He expressed his pleasure at the speed of response from Mr Pitts of Calderdale Council who issued instructions at a weekend.

### **190/19 ROLLING LIST OF COUNCIL ACTIONS**

A verbal update from The Clerk was provided to members in respect of a list of Council actions.

### **191/19 EFFECTS OF RECENT FLOODING**

It was reported that blocked drains had been cleared in the past couple of days, but three remained blocked with extraneous material : at top o'town, White Lion & Cross Inn. It was agreed to report this persistent problem to Calderdale Council's Highways Department.

### **192/19 NEIGHBOURHOOD PLANNING**

Councillor Slater reported the ongoing work towards preparing the expected Joint Neighbourhood Plan.

**193/19 COMPILATION OF PARISH NEWSLETTER**

Following the retirement of Jacky Kelly The Clerk reported he had now handed the newly purchased laptop to her successor – Mrs Pauline Walker – who had met, held discussions and obtained an appropriate receipt.

**194/19 RETIREMENT FROM VICE CHAIRMANSHIP BY COUNCILLOR DR J R DUNFORD**

The request to step down as Vice Chairman was accepted. It was resolved not to appoint a replacement due to the proximity of the Annual Meeting of Council.

**195/19 DATE & TIME OF NEXT MEETING**

The Clerk confirmed that the next meeting would be held :

Monthly Meeting on Monday 6 April 2020 at 7.30 p.m. (to be preceded at 7.00pm by an address by Councillor Scott Patient in respect of environmental issues.)

.....  
(Chairman)

.....  
(Date)

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE OF HEPTONSTALL  
PARISH COUNCIL**

**HELD ON SITE AT CHURCH STREET/BACK LANE, HEPTONSTALL, 16 MARCH 2020**

**Present** : Councillors J Crowther (Chairman) M V Edwards N James  
& S Slater

**195/19 APOLOGIES OF ABSENCE**

Apologies of absence were received from Councillor Dunford – Councillor Edwards substituting.

**196/19 DECLARATIONS OF INTEREST**

There were declarations of interest.

**197/19 PUBLIC PARTICIPATION**

There was no Public Participation.

**198/19** The following **Planning Application** was considered :

**PA 20/00177/LBC : Installation of Ventilation System (Listed Building Consent) – 2-3 Churchyard Bottom, Towngate, Heptonstall**

It was resolved no objection arose.

**199/19** The following **Planning Application** was considered :

**PA 20/00084/FUL : Stable – land rear of former Church Hall, Church Street, Heptonstall**

Following detailed scrutiny of the documentation and relevant considerations (including commentary from Calderdale MBC Highways), it was resolved there were no grounds to object to this proposal.

***ADDENDUM***

*Now the Planning Committee members have become aware of the Highways Department's revised professional assessment, it was resolved to ask the Planning Officer to note and include this Council's concern about the potential adverse impact the proposed development could create through increased traffic movement now being expressed by the Highways Authority.*

.....  
(Chairman)

.....  
(Date)

**MINUTES OF THE ANNUAL ASSEMBLY OF THE  
PARISH MEETING OF HEPTONSTALL**

**HELD AT HEPTONSTALL J I & N SCHOOL 2 MARCH 2020**

The meeting was chaired by the Chairman of the Parish Council Councillor S Slater

8 electors of the Parish were **present**.

**1/-** The **minutes** of the previous Annual Assembly held 4 March 2019 were approved as a correct record.

**2/-** The **Annual Report of Heptonstall Parish Council** to March 2020 was presented by the Clerk to the Council, Mr R M Greenwood, and copies distributed.

**3/-** The **accounts** of Heptonstall Parish Council for the year to 31 March 2019 were presented and explained by the Clerk of the Parish Council.  
Mr Greenwood was also able to provide an update of the expected financial position at 31 March 2020 and invited questions on the Council's financial reports.  
He was also able to explain the outline of income and expenditure of the Council for the coming financial year, and was able to advise parishioners that a small decrease in the Precept would reduce the Council Tax addition by a little more than 1p per week for owners of a Band D property.

**4/-** Other items of Parish business were invited. None were forthcoming.

The meeting closed at 7.25 pm.

.....  
(Chairman)

.....  
(Date)