

**MINUTES OF THE FINANCE COMMITTEE MEETING
OF HEPTONSTALL PARISH COUNCIL**

HELD AT HEBDEN BRIDGE TOWN HALL, 14 JANUARY 2019

Present : Councillors Dr J R Dunford (Chairman) J Crowther
M V Edwards N James S Slater

Prior to the commencement of the meeting presentations were made to the Committee members by the following organisations, each of whom had made a claim for funding assistance greater than £250 :

- *Heptonstall Village Team – Jacky Kelly (Secretary & Chairman of HVT) attended and provided detail of the intended spend should the application for £1500 be successful. She invited questions from Committee members and, subsequently thanked for her attendance.,*
- *Richard Naylor Charities & Heptonstall Exhibitions – Despite the requirement to attend and the invitation provided there was no attendee to speak to the Grant claims of £1000 (2 x £500).*

133/18 APOLOGIES OF ABSENCE

There were no apologies of absence.

134/18 DECLARATIONS OF INTEREST

Councillor James declared a Disclosable Interest in respect of the Grant applications for the Heptonstall Exhibitions and Richard Naylor Charities.

135/18 RECEIPT OF FINANCIAL REPORT TO 31/12/18

The Financial Report for the nine months to 31 December 2018 had received approval by Full Council on 7 January 2019, but was made available at this meeting to help with the budgetary projections.

BUDGET ESTIMATES FOR 2019/20

136/18 EXCLUSION OF PRESS AND PUBLIC

In view of the confidential nature of the business to be transacted it was resolved that, in the public interest that, should further public attend, the press and public be temporarily excluded from the meeting in accordance with Standing Order no. 3(d).

The supplied documents and notes were scrutinised, the anticipated position at 31 March 2019 was identified, and the opportunity for questions was taken.

As a consequence it was resolved to recommend the following to Full Council :

137/18 ACTIONS ARISING FROM STAFFING COMMITTEE MEETING HELD 14 JANUARY 2019

There were no specific items emanating from the Staffing Committee meeting held 14 January 2019.

- **Clerk's Salary** : for the number of paid hours to remain at 10.5 per week, the salary to be included in the budget to be in the sum of **£6,6764 for 2019/20** following the implementation of the NJC National award from 1 April 2019. (new Pay Point 17)
- **Chairman's Allowance** : It was resolved to recommend to Full Council that this item be re-evaluated with effect from 1 April 2024, unless there are exceptional intervening circumstances.
- **Grants** recommended for allocation :
 - **Royal British Legion** : Wreath + donation : **£100**
 - **Heptonstall Social & Bowling Club** : Parking Provision **£350**
 - **Hebden Bridge Bowling Club** (via Midgehole Working Men's Club) – to be spent on either the bowling green or the bowling club premises, on a draw down basis **£250**
 - **Heptonstall Lights & Planting Group** for Xmas Tree insurance **£250**
 - **Heptonstall Lights & Planting Group** – to make provision for a Christmas Tree on a draw down basis - **£160**
 - **Heptonstall Village Team** – **£1500**
 - **Heptonstall Exhibitions and Richard Naylor Charities** - **Nil for each** following no representative coming to address the Committee, as required and requested. It was resolved to invite attendance at the Council's next monthly meeting. (*Councillor James left the chamber for this item, having declared a Disclosable Interest*)
 - **Heptonstall Festival Committee** **£250**
 - **Heptonstall Guides** for equipment **£225**
 - **Pennine Spring Music** : **£250** for sponsorship of youth activity
 - **Contingency provision** **£1500**
- **Subscriptions** were approved in accordance with the list provided by The Clerk : **£670**. It was resolved to recommend withdrawing from membership of Community First Yorkshire
- **Insurance** : Continue with the 3 year lock in with Zurich International . **£260**.
- **Neighbourhood Planning** : estimated contribution **£200**
- **Defibrillator cabinet electricity costs** : **£50** to the occupant of the Post Office premises.
- Allocation to **Computer Reserve of £200** (making **£1154** at 1 April 2019) and **£500 to Elections Reserve = £3,500**
- **Creation of new Reserve (Contingency Reserve)** **£11,800** at 1 April 2019.
- **Investment Strategy** : to continue with investment policy as at present (invest surplus funds in renewable 6 month Term Deposit – April and October each year).

138/18 PRECEPT 2019/20

It was resolved to recommend a Precept and request the sum of **£17,500** (in addition to the two grants allocated to the Council of £952 + £1,138 making a total of £19,590). This would represent an increase on Band D property of 76 pence per annum.

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(Chairman)

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(Date)