

## **MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL**

### **HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 11 JANUARY 2022**

**Present** : Councillors Dr J R Dunford (Chairman) A Baldwin J Crowther B Cutts  
M V Edwards N James S Slater & B Stott

#### **138/21 APOLOGIES (AND REASONS) OF ABSENCE**

Apologies and reason for absence was received from Councillor Hughes.  
It was resolved to grant approval for the absence.

#### **139/21 DECLARATIONS OF INTERESTS**

No Declarations were made.

#### **140/21 HEPTONSTALL MUSEUM : UPDATE PRESENTATION**

The Chairman welcomed Tim Machin (Chairman of the Friends of the museum) who gave a presentation of the update of the group's activities, including the impending Asset Transfer.

The opportunity for questions was provided. The Clerk offered that a letter of support could be sent from the Council, and this was agreed.

#### **141/21 PUBLIC PARTICIPATION**

2 members of the public wished to speak in respect of matters on the agenda.

Mrs Eccles felt that the infrastructure of the village had become worn down and that more visitors were likely to come in the future as a result of the release of 'The Gallows Pole'. She felt there was a need for resources to support the community and be given the ability to change. A case of joined up responses and the need to work together. She was thanked for her contribution.

Mr Crowley wondered whether there was an opportunity to create a Community Fund.

**142/21 Minutes of previous meeting of Heptonstall Parish Council** were approved as a correct record in respect of the following :

- Monthly Council meeting held 06 December 2021

#### **143/21 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES**

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via himself as already authorised.

#### **144/21 HEPTONSTALL POST OFFICE**

Councillor Crowther was able to give an update on current developments.  
She advised that a Postmaster has now been appointed and the change will take place on 4/5 April 2022.

Volunteers to work in the shop are being sought, as are necessary Trustees.  
She was thanked for her report.

#### **145/21 APPROVAL OF ACCOUNTS TO PAY**

The following accounts were approved for payment :

Lambert Print & Design Ltd	Newsletter Publication	£ 175.00
R M Greenwood	Stationery	£ 17.10
	Face Masks	£ 5.50
Heptonstall Social & Bowling Club	Meeting costs	£ 104.00

#### **146/21 FINANCIAL REPORT : 9 MONTHS TO 31 DECEMBER 2021**

The Financial Report was presented and the opportunity for questions was provided.

#### **147/21 PLANNING**

**(A) Planning Decisions :** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

**(B) New Applications :** The following Planning Applications were considered by members, and it was resolved the resultant comments be passed to Calderdale MB Council :

**PA 21/01499/FUL :** General refurbishment of 4 No buildings including the construction of a new accessible car parking deck and accessible entrance, minor alterations to fenestration and external works, and upgrade to renewable energy installation.

– The Arvon Foundation, Lumb Bank, Heptonstall

No objections arose.

**PA 21/01182/LBC :** Construction of Temporary film set within the building (Listed Building Consent) – Heptonstall Museum, Church Lane, Heptonstall

No objections arose

**PA 21/01455/LBC :** Proposed installation of rooflights and insulation to existing roof structure – Lane Head House, 1 Lane Head, Smithwell Lane, Heptonstall

No objections arose

#### **148/21 CORRESPONDENCE**

The Clerk confirmed that most relevant items of correspondence had secured their own dedicated slots on the meeting's agenda.

#### **149/21 APPLICATION FOR UPGRADING FOOTPATH HEPTONSTALL No 39 TO A BRIDLEWAY**

It was resolved to support Mr Wilding and Mr Smith in their objection to this application, and a letter confirming this via the gentlemen.

#### **150/21 FILMING OF 'THE GALLOWS POLE' : IMPACT OF A FURTHER PHASE OF FILMING**

It was resolved to move toward a timed agenda item in the future involving Ward Councillors as well as relevant officers.

As a first step it was agreed to ask Peter Vardy to attend at 7.00 pm on 1 February for a discussion prior to the formal Council meeting on that date.

#### **151/21 PLANNING IN AN EMERGENCY**

Councillor Edwards spoke to this issue and advised that there is no requirement placed upon Parish Councils to generate an Emergency Plan. Nevertheless he proposed to work with Councillors Slater and Cutts to consider developing a draft plan and bring that back to this Council at a future date.

Councillor Edwards was thanked for his report.

#### **152/21 REPORTS FROM REPRESENTATIVES**

Reports were invited from members in their representational capacities.

Councillor Baldwin he had undertaken a Risk Assessment at the Pinfold and found all was in order.

#### **153/21 PROVISION OF BENCH AT WHINS LANE**

In the absence of Councillor Hughes it was agreed to hold this matter over to the next meeting.

#### **154/21 JOINT NEIGHBOURHOOD PLAN**

Councillor Slater , as Chairman of this Joint Committee, explained she had been in dialogue with the Committee's advisor and others with a view to moving this item forward in advance of the next joint meeting.

#### **155/21 STATEMENT BY THE CLERK OF HIS IMPENDING RETIREMENT**

Mr Greenwood advised members that, following his appointment in May 1963, he wanted to leave the Council whilst he was still competent (but was willing to be advised if members did not feel that he was !)

He intended to leave no later than the end of June 2023, would provide a minimum 3 months' notice, and wanted the Council to put in place a Business Continuity Plan which would commence with the issue appearing on the agendas of the upcoming Staffing and Finance Committee meetings.

#### **156/21 DATES & TIMES OF NEXT MEETINGS**

The Clerk advised the next meetings would be :

- Monthly Meeting (face to face) at Heptonstall Social & Bowling Club) at 7.30 pm on Tuesday 01 February 2022.
- Presentation by Grants Claimants (over £250) to Finance Committee members at 7.00 pm on Tuesday 25 January 2022.
- Staffing Committee Meeting at 7.15 pm on Tuesday 25 January 2022.
- Finance Committee Meeting at 7.45 pm on Tuesday 25 January 2022.

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(Chairman)

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(Date)