

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL

HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 17 MAY 2022

Present : Councillors M Hughes (Chairman) A Baldwin J Crowther
M V Edwards N James S Slater & B Stott

15/22 APOLOGIES (AND REASONS) OF ABSENCE

Apologies and reasons for absence were received from Councillors Cutts & Dunford.
Approval for the reasons for absence were neither sought nor granted.

16/22 DECLARATIONS OF INTERESTS

No Declarations were made.

17/22 PUBLIC PARTICIPATION

There was no Public Participation.

18/22 Minutes of previous meeting of Heptonstall Parish Council were approved as a correct record in respect of the following :

- Monthly Council meeting held 5 April 2022

19/22 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via himself as already authorised.

20/22 REVIEW OF MEETING ARRANGEMENTS ON 10 & 17 MAY 2022

Discussion ensued in respect of the changed arrangements for the Annual Assembly of the Parish Meeting (10 May) and the division of the Annual Council Meeting (10 & 17 May).

Annual Assembly the format changed to allow organisations who had received funding from the Council to come and explain what benefits this had brought.

Members agreed this had been interesting and useful. Over refreshments (which were complimented) this allowed the participants to interact along with Council members and this had been beneficial.

Annual Council Meeting had been divided into two parts. The first was the election of the incoming Chairman and the election of the Vice Chairman with an adjournment to part two which then completed the Annual Council business. This worked without difficulty.

It was resolved to retain this format in future years, and to ask the Finance Committee to put an appropriate provision in next year's budget for the cost of refreshment (this year being shared by the outgoing Chairman and The Clerk – who were thanked for this provision).

21/22 APPROVAL OF RENEWAL OF COUNCIL INSURANCE

It was resolved to approve the renewal of Council Insurance to June 2023 with Zurich Municipal, with no increase in premium nor lessening of cover (£257.60).

22/22 APPROVAL OF ACCOUNTS TO PAY

The following accounts were approved for payment :

932	HB Community Association *	Hept Museum	£ 1,000.00
933	Zurich Municipal	Council Insurance	£ 257.60
934	M Hughes	Chairman's Allowance	£ 742.00
935	CROWS	Footpaths Grant	£ 250.00
936	Slow The Flow	Environmental Grant	£ 1,000.00
937	Hept Social & Bowling Club	Meeting Room	£ 130.00
938	Community First Yorkshire	Annual Subscription	£ 42.00
939	P M Handford *	Memorial Bench	£ 735.00
940	Pennine Spring Music	Grant	£ 250.00
TOTALS			<u>£ 4,406.60</u>

** Approved in accordance with Section 137 LGA 1972*

23/22 BUSINESS TERM DEPOSIT

The Clerk reported the transfer of £6,000 to the Business Term Deposit from April to October 2022 had successfully taken place.

24/22 CERTIFICATION EXEMPTION FROM EXTERNAL AUDIT FOR THE FISCAL YEAR 2021/22

It was confirmed that Heptonstall Parish Council is exempt from external audit for the year 2021/22 as neither its annual turnover nor expenditure does not exceed £25,000, and wet signature of the certificate was approved.

25/22 RECEIPT OF INTERNAL AUDIT REPORT TO 31 MARCH 2022

It was agreed to note the receipt of the Internal Audit report to 31 March 2022, and note the report provided for the Annual Governance & Accountability Return 2021/22.

26/22 APPROVAL OF ANNUAL GOVERNANCE STATEMENT 2021/22

It was agreed to approve and wet sign Section 1 Annual Governance Statement 2021/22 as required by page 5 of the Annual Governance and Accountability Return 2021/22.

27/22 APPROVAL OF ANNUAL ACCOUNTING STATEMENT 2021/22

It was agreed to approve and wet sign Section 2 Accounting Statements 2021/22 as required by page 6 of the Annual Governance and Accountability Return 2021/22.

28/22 PLANNING

(A) Planning Decisions : Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(B) New Applications : The following Planning Applications were considered by members, and it was resolved the resultant comments be passed to Calderdale MB Council :

PA 22/00453/LBC : Removal of existing single storey extension and construction of new single storey rear extension. – 5 Silver Street, Heptonstall

No objection arose.

PA 22/00454/LBC : Detailed erection of single storey extension etc – 4 Silver Street, Heptonstall

No objection arose.

PA 22/00387/FUL : Two storey extension to North and East elevation, enlargement of existing access driveway, and extension of existing garden to facilitate construction of a garage/plant room – Pike Stone Bank Farm, Slater Ing Lane, Heptonstall

It was resolved to object to this proposed development.

The size of the development represents over-development, takes away visibility from the Pennine Way, would be detrimental to visual amenity and would represent a change of character of the existing structure.

PA 22/00346/LBC : Conversion of two barns to holiday lets and the construction of a car port (Listed Building Consent) – High Greenwood House, Widdop Road, Heptonstall

It was resolved to make a representation on this proposal.

It is recommended that a Bat Survey is undertaken at this site - it is understood there is evidence of bats.

The Parish Council notes the offer to forego Permitted Development Rights to urban paraphernalia.

PA 21/01646/HSE : Side and first floor extension to store, single storey rear extension, porch, boundary walls etc – Learings Hall, Smithy Lane, Colden, Heptonstall

It was resolved to object to this proposal :

There is no location plan.

There is no floor plan

There is no bat survey report

The report by the Statutory Consultee should be considered as entirely relevant

The large window on the west elevation is incongruous at this site.

29/22 Arising from correspondence received :

Heptonstall School Street : It was considered this proposed scheme would be unworkable in Heptonstall – not a good idea in a rural area where many children need to be brought to school from an outlying location such as this.

Additionally the lack of parking in the village requires many residents having to leave their cars above Lane Head which would therefore limit availability of parents parking at such a site.

Calder Valley Community Land Trust : It was agreed to invite Paul Brannigan to the July meeting of this Council.

Friends of Heptonstall Museum : It was agreed to supply a letter of support as requested.

Planning Application 21/01621/LBC : It was agreed to make an appropriate response to the correspondent, explaining how decisions are bound by Planning rules providing no reason to object if there is no contravention to those rules.

30/22 REPRESENTATIVE REPORTS

Councillor Hughes provided an update on the progress to install the memorial seat (see minute 31/22 below).

Councillor Slater gave an overview of the recent Safer Cleaner Greener Committee meeting, identifying aspects which were of direct relevance to this Parish.

31/22 PROVISION OF BENCH AT WHINS LANE

Councillor Hughes reported the installation process, and how this was nearing completion. Councillors Hughes and Baldwin were each thanked for the hard work they had each put into this project.

32/22 JOINT NEIGHBOURHOOD PLAN

Councillor Slater confirmed she had nothing further to report at this stage.

33/22 DATE & TIME OF NEXT MEETING

The Clerk advised the next meeting would be :

- Monthly Meeting (face to face) at Heptonstall Social & Bowling Club) at 7.30 pm on Tuesday 05 July 2022

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(Chairman)

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(Date)