

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 05 March 2024** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 06 February 2024***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **Approval of Accounts to Pay**

H Sherriff-Jackson	Salary (net) to 31/3	£480.53
	Home Working Allce	£26.00
	Domain & Mail Basic 25	£6.00
	Email Archiving	£3.00
	Training Fee	£14.34
	Microsoft 365	£5.88

	McAfee Ultimate (2 years)	£119.99
HMRC	PAYE & NI	£145.63
N K Dymott	Community Website - WordPress	£12.36
TOTAL		£813.73

9. **Calderdale Wind Farm:** To receive an update and discuss next steps

10. **Newsletter:** to receive an update

11. **Planning:** (a) To receive Decisions made by Calderdale MB Council
 (b) To make recommendations in respect of Planning Applications
 (c) To make recommendations in respect of Planning Appeals
 Please see attached document. Please note – the attached document shows applications received and decided from 06/02-22/02. Any applications received or decided from 22/02-05/03 may also be discussed.

12. **Bowling Club Car Park:** To receive an update and consider next steps

13. **Traffic Issues – Towngate:** To receive an update and discuss next steps

14. **Emergency Planning:** To consider emergency planning and discuss any next steps

15. **Biodiversity Policy:** To consider the amendments to the draft policy* and confirm adoption

16. **Defibrillator Training:** To consider hosting another training session and discuss next steps

17. **Historic Minute Archiving:** To consider archiving historic Minutes and discuss next steps

18. **Formal Appointment of the Clerk:** To approve the permanent appointment of the Clerk following the probation period. To consider writing a public statement outlining the roles and responsibilities of the Clerk.

19. **Civility & Respect Pledge:** To consider the signing the Pledge and discuss next steps

20. **Fallen Trees & Poor Paving Conditions:** To receive an update and consider next steps

21. **To receive Correspondence** and address any matters arising

- a. CROWS Email*
- b. Mass Transit in West Yorkshire Email*
- c. Heptonstall Festival Email*
- d. FOI and related correspondence*

22. **To receive Reports from representation meetings etc.**

23. **To notify the Clerk of matters for inclusion on the agenda of the next meeting** by 19th March

24. **Confirmation of date/time of next meeting to be held:**

- **Monthly Council Meeting @ 7.30 pm Tuesday 02 April 2024**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 05 March 2024

Validated (06/02-22/02)

- **Fell two trees, prune others (Trees in a Conservation Area)**
 - 24/22012/TCA
 - Clay Hill House, 29 Smithwell Lane, Heptonstall

Appeals (06/02-22/02)

- **Conversion of barn to dwelling including re-instatement of roof and lean-to extension with installation of solar panels on roof (Listed Building Consent)**
 - Appeal Ref: APP/A4710/Y/23/3329389
 - Planning Ref: 23/00550/LBC
 - Barn At Little Learings Farm, Smithy Lane, Colden

Decided (06/02-22/02)

- **Use of land as a garden (Lawful Development Certificate)**
 - 23/01167/191
 - 13 Edge Hey Green, Edge Hey Road, Colden
 - Grant Section 191/192 Certificate