

Clerk: Hannah Sherriff-Jackson  
Tel: 07908855677  
Email: [clerk@heptonstallpc.co.uk](mailto:clerk@heptonstallpc.co.uk)

1 Denholme Gate  
Denholme  
BRADFORD  
West Yorkshire  
BD13 4EP

## SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 02 July 2024** commencing at **7.30 p.m.**

### AGENDA

*(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)*

**Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item**

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
  - **Monthly Meeting held 22 May 2024\***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list\* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **Note payments made in June**

H Sherriff-Jackson	Salary (net) to 30/6	£507.16
	Home Working Allce	£26.00
HMRC	PAYE	£119.00
<b>TOTAL</b>		<b>£652.16</b>

## 9. Approval of Accounts to Pay

H Sherriff-Jackson	Salary (net) to 31/7	£507.16
	Home Working Allce	£26.00
	Domain & Mail Basic 25	£6.00
	Email Archiving	£3.00
	Microsoft 365	£5.88
HMRC	PAYE	£119.00
Community First Yorkshire Ltd	Annual Membership	£42.00
A Baldwin	Microsoft - Newsletter	£59.99
Lambert Print & Design Ltd	Summer Newsletter	£220.00
<b>TOTAL</b>		<b>£989.03</b>

## 10. Newsletter: to receive an update

## 11. Calderdale Wind Farm: To receive an update and discuss next steps

## 12. Planning: (a) To receive Decisions made by Calderdale MB Council (b) To make recommendations in respect of Planning Applications

Please see attached document. Please note – the attached document shows applications received and decided from 22/05-25/06. Any applications received or decided from 25/06-02/07 may also be discussed.

## 13. Bowling Club Car Park: To receive an update

## 14. Dog Fouling: To receive an update and consider next steps

## 15. To consider the setting up of a dedicated Parish Council Facebook page

## 16. Water on Slack: To receive an update and consider next steps

## 17. 50 years of May's Shop: To consider the commemoration of 50 years of May's Shop

## 18. Hanging Baskets: To receive an update and consider next steps

## 19. Bench on Slack: To receive an update on the ownership of the bench on Slack

## 20. To receive Correspondence\* and address any matters arising

- a. Heptonstall Public Toilets Update – Email
- b. Towngate – Traffic Issues – Email
- c. YLCA AGM – Email

## 21. To receive Reports from representation meetings etc.

## 22. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 29<sup>th</sup> July 2024

## 23. Confirmation of date/time of next meeting to be held:

- Monthly Council Meeting @ 7.30 pm Tuesday 06 August 2024

\*Circulated separately

*H. Sherriff-Jackson*  
Clerk  
Heptonstall Parish Council

## **Planning Information – 02 July 2024**

### **Validated (22/05-25/06)**

- None

### **Re-Consultation (22/05-25/06)**

- **Restoration of cottage to ancillary residential use, including the construction of a first-floor rear extension**
  - 22/01094/LBC
  - 22/01093/HSE
  - Greenwood Lee House, Widdop Road, Heptonstall

### **Decided (22/05-25/06)**

- **Fell one tree (Tree Preservation Order)**
  - 24/20068/TPO
  - Acre House, Widdop Road, Heptonstall
  - Validated – 08/04/2024
  - Decided – 30/05/2024
  - Grant Consent
- **Demolition of existing barn and outbuildings to facilitate the construction of six residential houses**
  - 23/00570/FUL
  - Greenslack, Smithwell Lane, Heptonstall
  - Validated – 31/01/2024
  - Withdrawn – 31/05/2024
  - Withdrawn
- **Submission of information to discharge conditions on 14/01283/FUL - Conditions 2, 4 and 6**
  - 14/01283/DISC3
  - 1 Whitehall Fold, Townfield Lane, Heptonstall
  - Validated – 14/11/2017
  - Decided – 30/05/2024
  - Deemed Closed Cleansing Records
- **Submission of information to discharge conditions on application 14/00444 - (Listed Building Consent) - conditions 1, 2, 3, 4 & 5**
  - 14/00444/DISC1
  - 5 Lower Lumb Cottages, Lumb Road, Hebden Bridge
  - Validated – 18/04/2017
  - Decided – 30/05/2024
  - Deemed Closed Cleansing Records
- **Submission of information to discharge conditions on application 14/00443 - conditions 1, 2, 3, 4 & 5**
  - 14/00443/DISC1

- 5 Lower Lumb Cottages, Lumb Road, Hebden Bridge
- Validated – 18/04/2017
- Decided – 30/05/2024
- Deemed Closed Cleansing Records
  
- **Submission of information to discharge conditions 2, 4, 6 and 9 on 14/01283/FUL**
  - 14/01283/DISC2
  - 1 Whitehall Fold, Townfield Lane, Heptonstall
  - Validated – 03/09/2015
  - Decided – 30/05/2024
  - Deemed Closed Cleansing Records
  
- **Submission of information to Discharge Conditions on application 14/01284/LBC - conditions 2, 3, 4 and 6**
  - 14/01284/DISC2
  - 1 Whitehall Fold, Townfield Lane, Heptonstall
  - Validated – 03/09/2015
  - Decided – 30/05/2024
  - Deemed Closed Cleansing Records
  
- **Submission of information to discharge conditions on application 13/01149 - conditions 1, 4, 5 and 8 – 10**
  - 13/01149/DISC1
  - Valley Cottage, Lower Lumb Falls, Lumb Road, Hebden Bridge
  - Validated – 06/06/2014
  - Decided – 29/05/2024
  - Deemed Closed Cleansing Records
  
- **Submission of information to discharge conditions on application 12/01248 - conditions 1, 3, 4 and 6**
  - 12/01248/DISC1
  - Land At Lower Lee, Lee Wood Road, Hebden Bridge
  - Validated – 25/06/2013
  - Decided – 29/05/2024
  - Deemed Closed Cleansing Records
  
- **Submission of information to discharge conditions on application 13/00178**
  - 13/00178/DISC1
  - Longley Heys, Draper Lane, Heptonstall
  - Validated – 03/06/2013
  - Decided – 29/05/2024
  - Deemed Closed Cleansing Records
  
- **Submission of details to discharge conditions on planning permission 12/00990/HSE**
  - 12/00990/DISC1
  - The Barn, Slack Top Farm, Widdop Road, Heptonstall
  - Validated – 22/01/2013
  - Decided – 29/05/2024
  - Deemed Closed Cleansing Records

- **Prior Approval application for change of use from Commercial, Business and Service (Use Class E), or Betting Office or Pay Day Loan shop to mixed use including up to two flats (Use Class C3) - One first floor flat**
  - 24/56006/CLAS3G
  - Mount Zion Baptist Chapel, Slack Top, Smithwell Lane, Heptonstall
  - Validated – 03/05/2024
  - Withdrawn – 14/06/2024
  - Application Withdrawn
- **Replacement single storey rear extension**
  - 24/00357/HSE
  - Lane Head House, 1 Lane Head, Smithwell Lane, Heptonstall
  - Validated – 15/04/2024
  - Decided – 11/06/2024
  - Refuse
- **Replacement single storey rear extension**
  - 24/00358/LBC
  - Lane Head House, 1 Lane Head, Smithwell Lane, Heptonstall
  - Validated – 15/04/2024
  - Decided – 11/06/2024
  - Refuse Listed Building Consent
- **Porch extension**
  - 24/00336/HSE
  - Colden Row Farm, Smithy Lane, Colden
  - Validated – 08/04/2024
  - Decided – 11/06/2024
  - Permit
- **Non Material Amendment to application 16/00434/FUL - Provision of roof lights**
  - 16/00434/NMA2
  - Land Adjacent To Stone Slack, Smithwell Lane, Heptonstall
  - Validated – 30/11/2018
  - Decided – 03/06/2024
  - Deemed Closed Cleansing Records
- **Internal alterations including truss modifications, the installation of 2 No. New conservation-style rooflights and the installation of an on-roof solar photovoltaic array**
  - APP/A4710/Y/23/3327191
  - 22/01223/LBC
  - Validated – 09/11/2022
  - Refused – 15/05/2023
  - Appeal decision – 24/05/2024
  - Appeal dismissed