

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 01 APRIL 2025

Present: Councillors: B Cutts (Chair) J Crowther S Slater N Dempsey
M Hughes A Baldwin

(Also in attendance: Clerk Hannah Sherriff-Jackson, co-opted non-voting member R Greenwood and 1 member of the public)

258/24 APOLOGIES (AND REASONS) FOR ABSENCE

Apologies were received from Cllrs Edwards, Holt and Jackson.

No requests were made for the reasons for absence to be considered as Approved Reasons.

259/24 DECLARATIONS OF INTEREST

No declarations were made.

260/24 PUBLIC PARTICIPATION

One member of the public attended. The member of the public wished to observe.

261/24 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 4 March 2025

Arising from the Minutes, the Clerk informed the Parish Council that a grant of £1,000 is on the way to the Parish Council from the company responsible for the recent filming.

Cllr Hughes reported that he has contacted Quickline requesting more information regarding the installation but is yet to receive a response.

262/24 OUTSTANDING ITEMS

The Clerk circulated the Outstanding Items List to members prior to the meeting.

The Clerk will remove the 'Streetlighting' item as this has been addressed successfully.

The Clerk will chase the Ward Councillors regarding the removal of public bins as the bins on Slack are overflowing.

Cllr Slater will chase the speed review item following a recent accident.

263/24 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

264/24 ENVIRONMENTAL GRANT

RESOLVED: That this item was deferred to a later date. Applications for the remaining £500 of this budgeted grant are welcomed throughout the financial year.

265/24 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 30/04	£550.60
	Home Working Allce	£26.00
	Domain & Mail Basic 25	£12.00
	Email Archiving	£3.00
	Microsoft 365 (Mar)	£5.88
	HP Instant Ink (Printer Ink) (Feb)	£8.79
	Stationery – Invoice Books	£5.17
HMRC	PAYE	£135.80
M Madden	Audit	£200.00
Heptonstall Social & Bowling Club	Public Parking Grant	£350.00
Yorkshire Air Ambulance	Roger Greenwood Grant	£250.00
CV Search & Rescue	Tony Spink Grant	£100.00
Heptonstall Lights & Planting Group	Grant	£500.00
Heptonstall Playgroup	Grant	£555.00
1 st Heptonstall Rangers	Grant	£660.00
1 st Heptonstall Rangers	Grant	£500.00
Pennine Spring Music	Grant	£250.00

Midgehole Working Men's Club	Grant	£250.00
Friends of Colden Clough	Grant	£500.00
TOTAL		£4,863.44

266/24 BUSINESS TERM DEPOSIT

RESOLVED: That the Council will transfer £4,000 from the Current Account into the Business Term Deposit Account for 6 months from April 2025 to October 2025.

267/24 NEWSLETTER

Cllr Baldwin reported that the spring edition of the newsletter is late back from the printers.

Cllr Slater asked if the Council had considered having sponsored advertising in the newsletter. The Parish Council will consider this further at a later date.

268/24 CALDERDALE WIND FARM

No update was provided.

269/24 PLANNING

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:**

1. **25/00120/HSE & 25/00121/LBC** - RESOLVED: The Council had no objections
 - 24 Smithwell Lane, Heptonstall
 - Change existing window to French Door at rear

270/24 DOG FOULING

Cllr Cutts informed the Council that he has received the posters. He will scan these and circulate them to members. Members are invited to send their top 5 to the Clerk. The Clerk will compile these and announce the winners at the May meeting.

RESOVLED: That the top 5 winners will receive a £10 book token, and a variety of posters will be displayed throughout the village.

271/24 ST THOMAS NEW CHURCHYARD

Cllr Dempsey informed the Parish Council that some of the bird and bat boxes have been installed. The installation of the larger ones in higher trees will be carried out by the local fire brigade.

The Friends group is in the process of applying for various grants.

Thanks were given to a member of the public for removing the ivy from the wall in the Churchyard.

The next volunteer clean-up day has been organised for 5th April 2025. The Friends group are in the process of setting up a volunteer register to document the donated hours to help with match funding for grants.

The Friends group will be meeting later in April.

272/24 STREETLIGHTING ISSUES

The recent streetlighting issues have been resolved.

273/24 ARISING FROM CORRESPONDENCE RECEIVED

Heptonstall Pace Egg: The Parish Council noted an email regarding the upcoming Pace Egg Plays. The Clerk informed the Council that she has requested the remedial works on Weavers Square to take place prior to Good Friday.

Filming – Perfect Pub Walks: The Parish Council noted an email regarding filming in the village. This filming should not cause any disruption.

Heptonstall School – Road Safety Concerns: The Parish Council noted an email regarding road safety concerns around the school. The Clerk will write to Councillor Courtney to inform her of the footpath behind the school that was upgraded specifically during the Lee Wood Road closure. This footpath would provide an offroad route to school.

Heptonstall Festival: The Parish Council noted emails regarding the upcoming Heptonstall Festival. The Clerk will inform the Festival Committee that unfortunately the deadline for grants for 2025/26 has passed and the grant allocation in the Parish Council's budget has been spent for this financial year. The Clerk will send a grant application form for 2026/27.

VE & VJ Day Letter: The Parish Council noted a letter regarding VE & VJ Day.

Defibrillator Provision: The Parish Council noted an email regarding the purchase and installation of defibrillators at May's Shop and on Edge Lane. This will be considered further at the May meeting.

Review of Polling Districts, Polling Places and Polling Stations: The Parish Council noted an email regarding the review of polling districts, polling places and polling stations in Calderdale.

Friends of Colden Clough Launch Event: The Parish Council noted an email regarding the Friends of Colden Clough Launch Event taking place on Sunday 6th April 2025. Cllr Cutts will put a post on social media regarding this event.

Phone Box: The Parish Council noted that a notice has appeared in the phone box stating that, as the phone is not being used, the phone is being removed. Cllr Slater will look into re-purposing the phone box for community use.

274/24 REPRESENTATIVE REPORTS

Cllr Cutts informed the Parish Council that he and other members of the community have purchased land off Townfield Lane. The plan is to install natural flood management processes and to plant an orchard.

Cllr Crowther reported that she recently attended a public meeting at Hebden Royd Church. At this meeting, various local issues were discussed such as parking in Hebden Bridge, flood alleviation and the windfarm proposal.

Cllr Slater reported that there have been further incidents of fly tipping on Widdop Road and at Blake Dean. Volunteers moved the fly tipping to the roadside awaiting collection by CMBC. Cllr Slater informed the Parish Council that Councillor Timbers is working with Burnley Council regarding fly tipping at Blackshaw Head. Cllr Slater has written to Councillor Courtney requesting that this issue was raised at the Ward Forum.

Cllr Slater reported that there have been multiple break-ins recently. This issue was also raised at the Ward Forum resulting in a higher police presence in the village.

Cllr Slater informed the Parish Council that the grass verges on Slack have been cut by a member of the public. Cllr Slater has thanked the member of the public.

Cllr Baldwin reported that the public toilets will not be open in time for the Pace Egg and possibly won't be open for the Heptonstall Festival due to ongoing talks with CMBC.

275/24 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 28th April (Annual Parish Council Meeting) and 19th May (Monthly Council Meeting).

The Clerk advised the next meetings would be held:

- Annual Assembly of the Parish Meeting at Heptonstall Social & Bowling Club at **7pm on Tuesday 06 May 2025**
- Annual Parish Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Tuesday 06 May 2025**
- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Wednesday 28 May 2025**

.....
(Chair)

.....
(Date)