

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 01 July 2025** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 28 May 2025***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **To note payments made in May & June 2025**

| | | |
|----------------------|-----------------------|---------|
| Zurich Town & Parish | Insurance | £459.00 |
| H Sherriff-Jackson | Salary (net) to 30/06 | £550.40 |

| | | |
|--------------|--------------------|------------------|
| | Home Working Allce | £26.00 |
| HMRC | PAYE | £136.00 |
| TOTAL | | £1,171.40 |

9. Approval of Accounts to Pay

| | | |
|-------------------------------|---|----------------|
| H Sherriff-Jackson | Salary (net) to 31/7 | £550.40 |
| | Home Working Allce | £26.00 |
| | Domain & Mail Basic 25 – June | £13.20 |
| | Email Archiving – June | £4.20 |
| | Microsoft 365 (May) | £5.88 |
| | HP Instant Ink (Printer Ink) (May) | £9.99 |
| | Postage – 1 x 2 nd Class Large Stamp | £1.55 |
| HMRC | PAYE | £136.00 |
| Community First Yorkshire Ltd | Annual Membership | £42.00 |
| A Baldwin | Newsletter – Microsoft | £84.99 |
| YLCA | Training – Cllr Holt | £27.40 |
| TOTAL | | £901.61 |

10. To consider and adopt a Safeguarding Policy*

11. Newsletter: to receive an update

12. Calderdale Wind Farm: To receive an update and discuss next steps (including the possibility of a Parish Survey)

13. Planning: (a) To receive Decisions made by Calderdale MB Council (b) To make recommendations in respect of Planning Applications Please see attached document. Please note – the attached document shows applications received and decided from 28/05-23/06. Any applications received or decided from 23/06-01/07 may also be discussed.

14. St. Thomas New Churchyard: To receive an update

15. To receive Correspondence* and address any matters arising

- a. Calderdale Energy Park – Estimated Number of Journeys for Aggregates – Email
- b. The Open Spaces Society AGM 2025 – Email
- c. Proposed PSPO regarding anti-social use of vehicles – Email
- d. CROWS 2024-25 Annual Review – Email

16. To receive Reports from representation meetings etc.

17. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 28th July 2025

18. Confirmation of date/time of next meeting to be held:



IN COLLABORATION WITH SLCC, NALC, OVV, COUNTY ASSOCIATIONS

- **Monthly Council Meeting @ 7.30 pm Tuesday 05 August 2025**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 01 July 2025

Validated (28/05-23/06)

- **Management of trees (inc prune and fell)**
- 25/20111/TPO
- Hebden Hey Scout Centre, Bobbys Lane, Heptonstall

Decided (28/05-23/06)

- **Two agricultural barns for the housing of animals and the storage of feed, agricultural machinery and equipment together with associated engineering operations, construction of a new access off Back Lane, and regrading of parts of the footpath in order to re-instate it (Part Retrospective) (Amended Plans including relocation of two bays)**
 - 25/06011/EIA
 - Land South East Of Long High Top, Back Lane, Hebden Bridge
 - Validated – 19/05/2025
 - EIA Not Required
- **Replace garden room at rear**
 - 25/00458/192
 - Crown Point, Smithwell Lane, Heptonstall
 - Validated – 24/04/2025
 - Grant Section 191/192 Certificate
- **Prune one tree (Tree Conservation Area)**
 - 25/22029/TCA
 - Heptonstall Park Gardens, Church Lane, Heptonstall
 - Validated – 23/04/2025
 - Raise No Objections
- **Replacement windows**
 - 25/0045/LBC
 - 7 Slack Bottom, Smithwell Lane, Heptonstall
 - Validated – 22/04/2025
 - Grant Listed Building Consent
- **Replace conservatory with parapet roof extension**
 - 25/00340/192
 - Glen View, 18 Becketts Close, Heptonstall
 - Validated – 08/04/2025
 - Application Withdrawn
- **Single storey garage extension and roof alterations**
 - 24/00965/HSE
 - Appeal Ref: APP/A4710/D/25/3359300
 - 1 High Court, Heptonstall



IN COLLABORATION WITH SLCC, NALC, OWW, COUNTY ASSOCIATIONS

- Appeal allowed and planning permission granted