

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 01 JULY 2025

Present: Councillors: S Slater (Chairman) J Crowther J Holt
 C Jackson N Dempsey M Hughes M V Edwards
 B Cutts A Baldwin

(Also in attendance: Clerk Hannah Sherriff-Jackson and co-opted non-voting member R Greenwood)

41/25 APOLOGIES (AND REASONS) FOR ABSENCE

There were no apologies for absence.

42/25 DECLARATIONS OF INTEREST

No declarations were made.

43/25 PUBLIC PARTICIPATION

No members of the public were present therefore there was no Public Participation.

44/25 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 28 May 2025

Arising from the Minutes, the Clerk informed the Parish Council that she has submitted the documents required to the External Auditor.

The Clerk also reported that she has sent the book token prizes.

45/25 OUTSTANDING ITEMS

The Clerk circulated the Outstanding Items List to members prior to the meeting.

Cllr Hughes will look into the 'Fingerpost Signs' item further due to confusion caused by the signage on Hepton Drive.

Cllr Cutts will speak to HCA to get an update on the public toilets and report back in August. Cllr Edwards will look into the CMBC archives to find any documentation relating to the ownership of the toilets.

The Clerk will contact the Ward Councillor to chase the issues with the public bins following further complaints.

46/25 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

47/25 NOTE PAYMENTS MADE IN MAY & JUNE 2025

RESOLVED: That the Council noted the following payments made in May & June 2025:

Zurich Town & Parish	Insurance	£459.00
H Sherriff-Jackson	Salary (net) to 30/06	£550.40
	Home Working Allce	£26.00
HMRC	PAYE	£136.00
TOTAL		£1,171.40

48/25 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 31/07	£550.40
	Home Working Allce	£26.00
	Domain & Mail Basic 25 – June	£13.20
	Email Archiving – June	£4.20
	Microsoft 365 (May)	£5.88
	HP Instant Ink (Printer Ink) (May)	£9.99
	Postage – 1 x 2 nd Class Large Stamp	£1.55
HMRC	PAYE	£136.00
Community First Yorkshire Ltd	Annual Membership	£42.00
A Baldwin	Newsletter – Microsoft	£84.99
YLCA	Training – Cllr Holt	£27.40
TOTAL		£901.61

49/25 SAFEGUARDING POLICY

RESOLVED: That the Council adopted the Safeguarding Policy.

50/25 NEWSLETTER

Cllr Baldwin reported that the summer edition has been printed and is available in the normal locations around the village. Work is starting on the autumn edition.

The Parish Council thanked the newsletter compiler for resolving the recent issues with the printing company.

Mr Greenwood requested that Ward Councillor Ahmed's email address is included in future newsletters alongside the other Ward Councillors. The Clerk will write to Ward Councillors Courtney and Timbers to thank them for the recent surgery held in the Tearooms and provide suggestions for advertising any future surgeries.

51/25 CALDERDALE WIND FARM

The Clerk reported that she has written to the Planning Inspectorate and the Minister of State for Housing, Communities and Local Government. A response was received from the Planning Inspectorate.

Mr Greenwood and Cllr Edwards reported that it appears that the new National Planning Policy Framework excludes local authorities and groups from making representations on large scale infrastructure projects.

RESOLVED: That the Clerk will write to YLCA to request the following motion to be considered at the YLCA Joint Annual Meeting:

Heptonstall Parish Council is concerned that legislative changes may deny individuals, community groups and local authorities the opportunity of passing comment on planning issues relating to their community that would be decided by central government.

Heptonstall Parish Council asks that YLCA encourages NALC to liaise with central government to prevent such denial from happening.

52/25 PLANNING

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:**

1. **25/20111/TPO** - RESOLVED: The Council had no objections
 - Hebden Hey Scout Centre, Bobbys Lane, Heptonstall
 - Management of trees (inc prune and fell)
2. **25/00545/HSE** - RESOLVED: The Council objects on the grounds that there are no other dormers on any property in the local vicinity therefore these proposals are not in keeping with the rest of the housing stock.
 - 56 Southfield, Heptonstall
 - Front and rear dormers, single storey rear extension, front porch, PV array on front roof and heat pump replacing the boiler
3. **25/20124/TPO** - RESOLVED: The Council had no objections
 - Spring Villa, Granny Wood Track, Hebden Bridge
 - Crown reduce trees (Tree Preservation Order)

53/25 ST THOMAS NEW CHURCHYARD

Cllr Dempsey reported that three successful tidy up days were held in June. The next tidy up day will be on 5 July followed by the Friends Group having a presence at the Heptonstall Festival.

Cllr Dempsey informed the Parish Council that the Friends group met in June and will be meeting again in July.

The Friends group continues to explore multiple different funding options including speaking with CROWS to enquire about help with the footpaths.

54/25 ARISING FROM CORRESPONDENCE RECEIVED

Calderdale Energy Park – Estimated Number of Journeys for Aggregates: The Parish Council noted an email regarding the estimated number of journeys for aggregates for the Calderdale Energy Park proposal.

The Open Spaces Society AGM 2025: The Parish Council noted an email regarding The Open Spaces Society AGM.

Proposed PSPO regarding anti-social use of vehicles: The Parish Council noted an email regarding a proposed PSPO for the anti-social use of vehicles.

CROWS 2024-25 Annual Review: The Parish Council noted the Annual Review report for 2024-25 from CROWS. The Clerk will write to CROWS to express the Parish Council's appreciation for the hard work they do.

Joint Parish Meetings: The Parish Council noted an email regarding the change of date for the upcoming Joint Parish Meeting.

55/25 REPRESENTATIVE REPORTS

Cllrs Slater and Crowther reported that they have recently been involved in issues relating to the Code of Conduct. An inquiry exonerated those involved. The Head of Legal and Democratic Services at CMBC has offered to speak with the Parish Council to further explain the Code of Conduct and the procedures relating to it. **RESOLVED:** That Cllr Crowther will accept this invitation on behalf of the Parish Council.

Cllr Edwards reported that the volume of neighbourhood plans was discussed in detail at the latest YLCA Branch Meeting.

Cllr Edwards informed the Parish Council that he passed the Outstanding Items List to Ward Councillor Timbers at the Ward Forum meeting. Cllr Edwards reported that speeding issues were discussed. PCSOs have been present at Blackshaw Head relating to this issue, Cllr Edwards requested that PCSOs also be present on Slack.

Finally, Cllr Edwards reported that fly tipping was discussed in detail at the Ward Forum. Cllr Edwards thanked the Community Protection Team for their work in removing the fly tipping. The removal of fly tipped waste costs Calderdale rate payers £800 per journey. Cllr Slater reported that she is meeting with Ward Councillor Timbers to discuss further action relating to fly tipping.

56/25 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 28th July 2025.

The Clerk advised the next meeting would be held:

- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30 pm on Tuesday 05 August 2025.**

.....

(Chair)

.....

(Date)