

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 02 September 2025** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

- 1. Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
- 2. Declarations of Interests (existence and nature) with regard to items on the agenda.**
- 3. To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
- 4. Minutes of previous meeting:**
 - **Monthly Meeting held 05 August 2025***
- 5. To consider any matters arising from the Minutes:** items not specified on this agenda
- 6. Outstanding Items:** To consider the outstanding items list* and discuss any next steps
- 7. Consider training/webinar/conference opportunities**
- 8. Environmental Grant:** To consider the allocation of the remainder of this budgeted item
- 9. To note payments made in August 2025**

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|-----------------------------------|-------------------------|---------|
| Heptonstall Social & Bowling Club | Room Hire – Summer Term | £104.00 |
|-----------------------------------|-------------------------|---------|

| | | |
|--------------------|----------------|----------------|
| PKF Littlejohn LLP | External Audit | £252.00 |
| TOTAL | | £356.00 |

10. Approval of Accounts to Pay

| | | |
|--------------------|-------------------------------------|----------------|
| H Sherriff-Jackson | Salary (net) to 30/9 | £568.10 |
| | Home Working Allce | £26.00 |
| | Domain & Mail Basic 25 – Aug | £13.20 |
| | Email Archiving – Aug | £4.20 |
| | Microsoft 365 (July) | £5.88 |
| | HP Instant Ink (Printer Ink) (July) | £9.99 |
| | HP Instant Ink (Printer Ink) (Aug) | £9.99 |
| HMRC | PAYE | £140.40 |
| TOTAL | | £777.76 |

11. **External Audit:** To consider the final external auditor report and decide on any future actions (if necessary)

12. **Newsletter:** to receive an update

13. **Calderdale Wind Farm:** To receive an update and discuss next steps

14. **Planning:** (a) To receive Decisions made by Calderdale MB Council
(b) To make recommendations in respect of Planning Applications
Please see attached document. Please note – the attached document shows applications received and decided from 05/08-26/08. Any applications received or decided from 26/08-02/09 may also be discussed.

15. **St. Thomas New Churchyard:** To receive an update

16. **Acres Lane:** To consider the designation of Acres Lane and decide on any next steps

17. **To receive Correspondence*** and address any matters arising

- a. Heptonstall Quarry Update – Email
- b. Calder Ward Forum Invitation – Email

18. **To receive Reports from representation meetings etc.**

19. **To notify the Clerk of matters for inclusion on the agenda of the next meeting** by 29th September 2025

20. **Confirmation of date/time of next meeting to be held:**

- **Monthly Council Meeting @ 7.30 pm Tuesday 07 October 2025**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council



IN COLLABORATION WITH SLCC, NALC, OVV, COUNTY ASSOCIATIONS

Planning Information – 02 September 2025

Validated (05/08-26/08)

- **Prune one tree (Tree Preservation Order)**
 - 25/20140/TPO
 - Coachmans Cottage, 1 Stoneshey Gate, Widdop Road, Heptonstall

Re-consultation (05/08-26/08)

- **Rear dormer, single storey rear extension, front porch, PV array on front roof and heat pump replacing the boiler**
 - 25/00545/HSE
 - 56 Southfield, Heptonstall

Decided (05/08-26/08)

- **Crown reduce trees (Tree Preservation Order)**
 - 25/20124/TPO
 - Spring Villa, Granny Wood Track, Hebden Bridge
 - Validated – 10/06/2025
 - Grant Consent
- **Management of trees (inc prune and fell)**
 - 25/20111/TPO
 - Hebden Hey Scout Centre, Bobbys Lane, Heptonstall
 - Validated – 18/06/2025
 - Grant Consent
- **Conversion of an outbuilding (workshop) to residential annex in association with Fields Farm**
 - 25/00209/FUL
 - Fields Farm, Smithwell Lane, Heptonstall
 - Validated – 22/05/2025
 - Permit