

**MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL  
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 02 SEPTEMBER 2025**

**Present:** Councillors: S Slater (Chairman)      B Cutts      J Crowther  
                                 J Holt      C Jackson      N Dempsey      A Baldwin  
                                 M V Edwards

(Also in attendance: Clerk Hannah Sherriff-Jackson and co-opted non-voting member R Greenwood)

**71/25 APOLOGIES (AND REASONS) FOR ABSENCE**

Apologies were received from Cllr Hughes.

No requests were made for the reasons for absence to be considered as Approved Reasons.

**72/25 DECLARATIONS OF INTEREST**

No declarations were made.

**73/25 PUBLIC PARTICIPATION**

No members of the public were present therefore there was no Public Participation.

**74/25 MINUTES OF PREVIOUS MEETING**

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 05 August 2025

Arising from the Minutes, Cllr Edwards informed the Parish Council that CMBC is changing contractors for the refuse collections. The Clerk will write to CMBC Waste Management to remind them of the location difficulties in Heptonstall and to request that the new contractors use appropriate vehicles in order to service the entire village. Cllr Holt informed the Parish Council that she has requested for CMBC to send a parking warden to monitor the parking in the village on a Tuesday in order to prevent streets such as Towngate from being blocked and missing refuse collections.

### **75/25 OUTSTANDING ITEMS**

The Clerk circulated the Outstanding Items List to members prior to the meeting.

Cllr Edwards reported that an email has been received from CMBC outlining the repair works as a result of the recent bottle digging. Cllr Baldwin informed the Parish Council that the regular bottle digger has been spotted on multiple occasions over the past few weeks. The Clerk will write to CMBC to make them aware of this.

Cllr Holt will chase for an update on the asset transfer of the public toilets due to this becoming a public health concern.

### **76/25 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES**

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

### **77/25 ENVIRONMENTAL GRANT**

The Parish Council received an application for the remaining £500 available.

RESOLVED: That the Parish Council allocated the remaining £500 to the Friends of Heptonstall Graveyard group for planting.

### **78/25 NOTE PAYMENTS MADE IN AUGUST 2025**

The Parish Council noted the following payments made in August 2025:

Heptonstall Social & Bowling Club	Room Hire – Summer Term	£104.00
PKF Littlejohn LLP	External Audit	£252.00
<b>TOTAL</b>		<b>£356.00</b>

### **79/25 APPROVAL OF ACCOUNTS TO PAY**

RESOLVED: That the Parish Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 30/09	£568.10
	Home Working Allce	£26.00
	Domain & Mail Basic 25 – Aug	£13.20

	Email Archiving – Aug	£4.20
	Microsoft 365 (July)	£5.88
	HP Instant Ink (Printer Ink) (July)	£9.99
	HP Instant Ink (Printer Ink) (Aug)	£9.99
HMRC	PAYE	£140.40
<b>TOTAL</b>		<b>£777.76</b>

### **80/25 EXTERNAL AUDIT**

RESOLVED: The Parish Council noted the final external auditor report. No further actions are necessary.

### **81/25 NEWSLETTER**

Cllr Baldwin reported that the autumn edition is being compiled. This should be sent to the printers by the end of the week.

### **82/25 CALDERDALE WIND FARM**

Cllr Edwards reported that the combined parish group met with MP Robbie Moore regarding this issue. The meeting expressed concerns that the public don't realise that this is still a live issue. The group are also finding it difficult to understand the procedure for these types of infrastructure projects. MP Robbie Moore explained that the Parish Councils need to work together as collective action is the best way to handle these issues.

The Parish Council noted that an Environmental Survey Scoping Report has been submitted to the Planning Inspectorate. CMBC Planning Department is responsible for compiling a response to this report. RESOLVED: That the Parish Council will form an informal working party to formulate a response to the Scoping Report. The Working Party will report back to Full Council at the October meeting. The key members of this group are Cllrs Holt, Jackson, Dempsey, Edwards and Slater.

Cllr Slater will seek to get permission from Wadsworth Parish Council and Hebden Royd Town Council to use their survey templates in order to compile a survey for Heptonstall.

As and when a formal planning application is submitted to the Planning Inspectorate, individuals can register as consultees.

### **83/25 PLANNING**

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:**

1. **25/20140/TPO** - RESOLVED: The Council had no objections
  - Coachmans Cottage, 1 Stoneshey Gate, Widdop Road, Heptonstall
  - Prune one tree (Tree Preservation Order)
2. **25/00545/HSE (re-consultation)** - RESOLVED: The Council has no objections
  - 56 Southfield, Heptonstall
  - Rear dormer, single storey rear extension, front porch, PV array on front roof and heat pump replacing the boiler

### **84/25 ST THOMAS NEW CHURCHYARD**

Cllr Dempsey reported that the Friends Group continue to hold successful tidy up events.

An application for funding has been submitted to the National Lottery. Cllr Dempsey expressed gratitude on behalf of the Friends Group for the Environmental Grant.

The Clerk reported than an item of correspondence has been received regarding the condition of the old churchyard. The Clerk will respond to explain that the old churchyard is a responsibility of the church to maintain.

### **85/25 ACRES LANE**

The Parish Council considered the designation of Acres Lane following an item of correspondence regarding access issues. The Clerk will contact CMBC Highways to enquire as to the status of Acres Lane.

The Clerk will respond to the correspondence to express the Parish Councils sympathies with these recurring issues and explain that this is an enforcement issue therefore needs to be referred to CMBC Highways.

## **86/25 ARISING FROM CORRESPONDENCE RECEIVED**

**Heptonstall Quarry Update:** The Parish Council noted an email from CMBC regarding the condition of Heptonstall Quarry following repairs after the bottle digging.

**Calder Ward Forum Invitation:** The Parish Council noted an email regarding the upcoming Calder Ward Forum.

**TTRO – Victoria Road, Todmorden:** The Parish Council noted a TTRO on Victoria Road, Todmorden.

**HRTC Survey – Community opinions on Calderdale Energy Park:** The Parish Council noted an email from Hebden Royd Town Council regarding the launching of their survey on Calderdale Energy Park.

**Overhanging Dangerous Vegetation – Widdop Road:** The Parish Council noted an email regarding overhanging vegetation on Widdop Road. Cllr Slater reported that this issue has been passed to CMBC Highways.

## **87/25 REPRESENTATIVE REPORTS**

Cllr Edwards reported that the issues with HGVs attempting Widdop Road and Blake Dean have been passed on to the head of CMBC Highways. Cllr Edwards will raise this issue again at the upcoming Ward Forum.

Cllr Holt reported that she and others have been recording inconsiderate drivers on Widdop Road whilst on horseback and reported them to the police. She also reported that the lights on Lee Wood Road do not allow enough time for both horses and cyclists to safely get through.

Cllr Slater reported that she has had a meeting with CMBC Community Protection Team to discuss the recent fly tipping. These meetings will take place every six months to discuss the issue and receive updates. The Clerk will continue to publicise this issue in the newsletter including that CMBC had 40 prosecutions for fly tipping incidents in 2024-25. The Parish Council thanked Cllr Slater for her hard work.

## **88/25 DATES & TIMES OF NEXT MEETINGS**

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 29<sup>th</sup> September 2025.

The Clerk advised the next meeting would be held:

- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Tuesday 07 October 2025.**