

**MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL**  
**HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 07 OCTOBER 2025**

**Present:** Councillors: S Slater (Chairman) J Crowther J Holt  
C Jackson N Dempsey M V Edwards  
M Hughes A Baldwin

(Also in attendance: Clerk Hannah Sherriff-Jackson)

## 89/25 APOLOGIES (AND REASONS) FOR ABSENCE

Apologies were received from Cllr Cutts and co-opted non-voting member R Greenwood.

No requests were made for the reasons for absence to be considered as Approved Reasons.

**90/25 DECLARATIONS OF INTEREST**

No declarations were made.

**91/25 PUBLIC PARTICIPATION**

No members of the public were present therefore there was no Public Participation.

**92/25 MINUTES OF PREVIOUS MEETING**

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 02 September 2025

Arising from the Minutes, Cllr Edwards informed the Parish Council that Acres Lane is an unadopted highway and as such, there is a right to pass and repass so it should remain unobstructed. The occupiers also have a right to access their properties. The Parish Council advises that, if the issue arises again, the member of the public refer to their tenancy agreement for the land to ascertain their access rights.

### **93/25 OUTSTANDING ITEMS**

The Clerk circulated the Outstanding Items List to members prior to the meeting.

The Clerk will remove the 'Finger Posts', 'Environmental Grant', 'Acres Lane', 'Joint Parish Meeting' and 'YLCA JAM Motion' items.

Cllr Holt reported that she is awaiting a response from CMBC regarding the environmental concerns around the closure of the public toilets. The legal department at CMBC is looking into the title of the toilets. Cllr Holt will chase this.

Cllr Holt reported that the works on Lumb Bank have started, however tarmac is being laid. Cllr Holt explained that this is not suitable on a bridleway so as reported this to CMBC as a matter of urgency.

Cllr Slater raised the issue of the phone box. Cllr Hughes reported that the equipment has been removed. Cllr Edwards reported that the phone box itself is a listed building therefore any deterioration in its condition needs to be reported to BT as it is their responsibility to maintain. The Clerk will write to BT to enquire as to their intentions. Cllr Dempsey will contact Royal Mail regarding the condition of the box next to the phone box as it requires maintenance.

### **94/25 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES**

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

### **95/25 NOTE PAYMENTS MADE IN SEPTEMBER 2025**

The Parish Council notes the following payments made in September 2025:

Orbit Haus Ltd	Newsletter Printing – Summer	£195.00
	Newsletter Printing – Autumn	£195.00
<b>TOTAL</b>		<b>£390.00</b>

### **96/25 APPROVAL OF ACCOUNTS TO PAY**

RESOLVED: That the Parish Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 31/10	£568.10
	Home Working Allce	£26.00

	Domain & Mail Basic 25 – Sep	£13.20
	Email Archiving – Sep	£5.40
	Microsoft 365	£5.88
	HP Instant Ink (Printer Ink) (Sep)	£9.99
HMRC	PAYE	£140.40
Rotary Club of Hebden Bridge	Wreath & Donation	£100.00
<b>TOTAL</b>		<b>£868.97</b>

### **97/25 BUSINESS TERM DEPOSIT**

RESOLVED: That the Council will transfer £2,000 from the Business Term Deposit Account into the Current Account for 6 months from October 2025 to April 2026.

### **98/25 NEWSLETTER**

No update was given.

The Clerk will contact the printers regarding the issuing of invoices.

### **99/25 CALDERDALE WIND FARM**

Cllr Slater reported that the Parish Council's response to the Environmental Survey Scoping Report has been sent to the Planning Inspectorate.

The Clerk will ask Cllr Cutts to put a post on social media containing information regarding the wind farm.

RESOLVED: That the Parish Council will conduct a survey to ascertain public opinion on the wind farm proposals.

The Working Party will discuss the details and organise the survey.

### **100/25 PLANNING**

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

- (a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

**(b) New Applications:**

**1. 25/00947/FUL - RESOLVED:** The Council objects on the grounds that:

- i. The scheme will result in a loss of public amenities such as a car park, the park area and street parking.
  - ii. The scheme will have an unacceptable economic impact on businesses in Hebden Bridge.
  - iii. The scheme does not include any plans for surface water or drains.
  - iv. The scheme would have an adverse impact on heritage sites in Hebden Bridge.
  - v. The scheme does not mention the impact of the proposed Calderdale Wind Farm.
  - vi. The scheme will cause major traffic issues in and around Hebden Bridge.
- Hebden Bridge Flood Alleviation Scheme, West End, Hebden Bridge
  - Hebden Bridge Flood Alleviation Scheme including the repair and reconstruction of the river walls on Hebden Water and the River Calder, construction of new walls within St Pols Car Park, construction of vertical rising flood barriers on Bridge Gate and Old Gate, repair and reinforcement of specific properties, modification to five weirs, replacement of Central Street Footbridge, reinforcement of two bridges across Hebden Water, two construction compounds, landscaped public open spaces, demolition of outbuildings to the rear of 35 West End along Hebden Water and associated landscaping

**2. 25/00933/VAR - RESOLVED:** The Council has no objections

- Greenwood Lee House, Widdop Road, Heptonstall
- Variation of conditions 1 and 4, application 22/01093/HSE

**3. 25/00793/FUL - RESOLVED:** The Council objects on the grounds that the property is within the conservation area and UPVC is incongruous to the conservation area.

- Valley View, Valley View Road, Heptonstall
- Removal of timber framed windows and replaced with UPVC timber style windows

Cllr Dempsey reported that in September, a tidy up session and seed planting was carried out as well as some tree works. The Friends Group also met in September.

Cllr Dempsey reported that the planned tidy up day and bulb planting on 4<sup>th</sup> October was cancelled due to the stormy weather.

### **102/25 ARISING FROM CORRESPONDENCE RECEIVED**

**Little Legs Trail in Heptonstall:** The Parish Council noted an email regarding a children's walking trail in the village. The Parish Council does not have any objections to this, however, is not able to grant formal permission. As a gesture of goodwill, the Parish Council will send a cheque for £25 to contribute towards this.

**Drainage issues in Heptonstall outside the tearooms and beyond:** The Parish Council noted an email regarding planned drainage works outside the tearooms.

**Planning permission:** The Parish Council noted an email regarding planning permission for roof repairs. The Clerk has directed the member of the public to CMBC Planning Department.

**Village Security Concerns – Increase in thefts:** The Parish Council noted an email regarding the increase in thefts and village security concerns. The Clerk will contact CMBC to enquire about the CCTV rental scheme offered historically.

**Remembrance Sunday Wreath – Delivery of PC Wreath:** The Clerk will contact the Clerk at Hebden Royd Town Council to ask if the wreath can be delivered to their offices.

**Dog Fouling:** The Parish Council noted a message regarding dog fouling in the garden area near the Post Office. The Clerk will contact Together Housing to make them aware that a complaint has been made.

### **103/25 REPRESENTATIVE REPORTS**

Cllr Crowther reported that herself and Cllrs Slater, Dempsey, Holt and Baldwin attended the recent Joint Parish Meeting. It was decided that this would not be a formal committee and will meet quarterly. The meeting will request a speaker from CMBC about Calderdale's parking strategy. The meeting will also request for the MP to attend to discuss the Wind Farm proposal. Cllr Crowther reported that a survey has been conducted with the businesses in Hebden Bridge regarding the flood alleviation scheme proposal with the majority of the businesses being against the proposal.

Cllr Edwards reported that he attended the YLCA South Pennine Branch meeting. The main topic was regarding neighbourhood plans. From June 2025, no new grants are available to Parish Councils to support local plans. Central government are putting pressure on local planning authorities to review local plans every five years.

#### **104/25 DATES & TIMES OF NEXT MEETINGS**

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 27<sup>th</sup> October 2025.

The Clerk advised the next meeting would be held:

- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Tuesday 04 November 2025.**

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**(Chair)**

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**(Date)**