

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 06 January 2026** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 02 December 2025***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **Approval of Accounts to Pay**

H Sherriff-Jackson	Salary (net) to 31/01	£577.60
	Home Working Allce	£26.00

	Domain & Mail Basic 25 – Dec	£13.20
	Email Archiving – Dec	£5.40
	Microsoft 365	£5.80
	HP Instant Ink (Printer Ink) (Dec)	£9.99
	SLCC Annual Membership	£87.24
HMRC	PAYE	£142.60
Orbit Haus Ltd	Newsletter Printing – Winter	£195.00
TOTAL		£1,062.83

9. Newsletter: to receive an update

10. Calderdale Wind Farm: To receive an update and discuss next steps

11. Planning: **(a) To receive Decisions made by Calderdale MB Council**
 (b) To make recommendations in respect of Planning Applications
 Please see attached document. Please note – the attached document shows applications received and decided from 02/12-30/12. Any applications received or decided from 30/12-06/01 may also be discussed.

12. St. Thomas New Churchyard: To receive an update

13. Bowling Club Car Park: To receive an update and consider any next steps

14. Phone Box: To receive an update and consider any next steps

15. Outdoor Exercise Area: To consider the installation of outdoor exercise equipment and decide on any next steps

16. To receive Correspondence* and address any matters arising

- a. **Parking in Heptonstall – Email**
- b. **Calderdale Council Cabinet Budget Proposals 2026-2027 (Town and Parish Council Liaison Group) - Email**

17. To receive Reports from representation meetings etc.

18. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 26th January 2026

19. Confirmation of date/time of next meeting to be held:

- **Finance & Staffing Committee @ 7.00 pm Wednesday 14 January 2026**
- **Monthly Council Meeting @ 7.30 pm Tuesday 03 February 2026**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 06 January 2026

Validated (02/12-30/12)

- **None**

Decided (02/12-30/12)

- **Loft conversion, internal alterations and installation of roof windows (Listed Building Consent)**
 - 25/00988/LBC
 - 2-4 Towngate, Heptonstall
 - Validated – 16/10/2025
 - Grant Listed Building Consent