

MINUTES OF THE MONTHLY MEETING OF HEPTONSTALL PARISH COUNCIL
HELD AT HEPTONSTALL SOCIAL & BOWLING CLUB, 06 JANUARY 2026

Present: Councillors: S Slater (Chairman) B Cutts M V Edwards
J Holt M Hughes A Baldwin

(Also in attendance: Clerk Hannah Sherriff-Jackson and 2 members of the public)

145/25 APOLOGIES (AND REASONS) FOR ABSENCE

Apologies were received from Cllrs Crowther, Jackson, Dempsey and co-opted non-voting member R Greenwood.

No requests were made for the reasons for absence to be considered as Approved Reasons.

146/25 DECLARATIONS OF INTEREST

No declarations were made.

147/25 PUBLIC PARTICIPATION

Two members of the public attended. These were PCSOs from West Yorkshire Police.

The PCSOs explained that they will be carrying out more patrols on foot throughout the village. They will also be holding more drop-in sessions at the tearoom in due course.

The PCSOs discussed local issues such as speeding and the lack of ANPR cameras on the roads both in and out of the village. The Clerk will write to the Ward Councillors regarding the possible installation of ANPR cameras.

148/25 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 02 December 2025

Arising from the Minutes, Cllr Edwards reported that the missing lamppost on Hepton Drive has been replaced with a modern post. The Clerk will write to CMBC to explain

that whilst the Parish Council appreciates the efforts to provide illumination, the modern post is incongruous with the local area as it is within the conservation area.

149/25 OUTSTANDING ITEMS

The Clerk circulated the Outstanding Items List to members prior to the meeting.

150/25 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

151/25 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 31/01	£577.60
	Home Working Allce	£26.00
	Domain & Mail Basic 25 – Dec	£13.20
	Email Archiving – Dec	£5.40
	Microsoft 365	£5.80
	HP Instant Ink (Printer Ink) (Dec)	£9.99
	SLCC Annual Membership	£87.24
HMRC	PAYE	£142.60
Orbit Haus Ltd	Newsletter Printing – Winter	£195.00
TOTAL		£1,062.83

152/25 NEWSLETTER

Cllr Baldwin reported that every copy of the winter newsletter has gone.

153/25 CALDERDALE WIND FARM

The Parish Council will discuss the drafting of a letter for a letter drop at the February meeting.

Cllr Slater reported that 325 survey responses have been received.

The Clerk will write to Pennine Signs to thank them for their quick turnaround of the windfarm survey.

154/25 PLANNING

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:** None

155/25 ST THOMAS NEW CHURCHYARD

No update was given.

156/25 BOWLING CLUB CAR PARK

Cllr Baldwin reported that CMBC has given permission for signs to be erected for donations.

157/25 PHONE BOX

The Clerk will chase a response from the Conservation Officer at CMBC.

158/25 OUTDOOR EXERCISE AREA

Cllr Holt reported that CMBC has given permission for the use of the land in the playground area for the installation of outdoor exercise equipment.

Cllr Holt will contact various suppliers for more information regarding liabilities.

159/25 ARISING FROM CORRESPONDENCE RECEIVED

Parking in Heptonstall: The Parish Council noted an email regarding recent parking issues outside the Post Office.

Calderdale Council Cabinet Budget Proposals 2026-2027 (Town and Parish Council Liaison Group): The Parish Council noted an email regarding a Town and

Parish Council Liaison Group meeting to consider Calderdale Council's Budget Proposals.

Car Park – Iced Over: The Parish Council noted concerns raised regarding the car park being iced over and causing danger to the public. The Clerk will direct the residents to CMBC's Corporate Asset and Facilities Management department to express their concerns about the safety hazard posed by the flow of water over the car park.

Damage to property on Towngate: The Parish Council noted concerns regarding damage to property on Towngate caused by passing vehicles.

160/25 REPRESENTATIVE REPORTS

No reports were given.

161/25 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 26th January 2026.

The Clerk advised the next meetings would be held:

- Finance & Staffing Committee Meeting at Heptonstall Social & Bowling Club at **7pm on Wednesday 14 January 2026**
- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Tuesday 03 February 2026**

(Chair)

(Date)