

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 07 April 2026** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 03 March 2026***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **Environmental Grant:** To consider the allocation of this budgeted item
9. **Approval of Accounts to Pay**

H Sherriff-Jackson	Salary (net) to 30/04	£691.44
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	Home Working Allce	£26.00
	Domain & Mail Basic 25	£13.20
	Email Archiving	£6.60
	HP Instant Ink (Printer Ink) (March)	£9.99
	Microsoft 365	£5.80
	Stationery – Printer Paper	£5.77
HMRC	PAYE	£172.80
M Madden	Internal Audit	£200.00
Heptonstall Social & Bowling Club	Public Parking Grant	£350.00
Yorkshire Air Ambulance	Roger Greenwood Grant	£250.00
CV Search & Rescue	Tony Spink Grant	£100.00
Midgehole Working Men's Club	Grant	£250.00
Pennine Spring Music	Grant	£250.00
White Rose Archers	Grant	£250.00
Edge Lane Defib Group	Grant	£200.00
Heptonstall Lights & Planting Group	Grant	£455.00
Heptonstall Girlguiding (Rangers Unit)	Grant	£500.00
Heptonstall Festival	Grant	£500.00
Heptonstall Playgroup	Grant	£570.00
Heptonstall Community Assets	Grant	£500.00
Friends of Heptonstall Chapel & Sunday School	Grant	£832.50
Heptonstall Social & Bowling Club	Grant	£2,250.00
Friends of Heptonstall Graveyard	Grant	£2,250.00
Orbit Haus Ltd	Newsletter Printing – Spring	£195.00
BT Payphones Receivables	Phone Box Adoption	£1.00
TOTAL		£10,835.10

10. **Business Term Deposit:** Confirmation of investment for 6 months from April 2026
(Recommended addition for 6 months to October 2026 = **£4,000**)

11. **Newsletter: to receive an update**

12. **Calderdale Wind Farm:** To receive an update and discuss next steps

a. To nominate 2 Councillors to attend the Parish Council Forum

13. **Planning:** (a) **To receive Decisions made by Calderdale MB Council**
(b) **To make recommendations in respect of Planning Applications**

Please see attached document. Please note – the attached document shows applications received and decided from 03/03-30/03. Any applications received or decided from 30/03-07/04 may also be discussed.

14. **St. Thomas New Churchyard:** To receive an update

15. **Phone Box:** To receive an update, sign the contract and consider any next steps

16. **Outdoor Exercise Area:** To consider the installation of outdoor exercise equipment and decide on any next steps

17. **Grit Bins:** To consider the purchase and placement of new grit bins
18. **HGVs – Lee Wood Road & Widdop Road:** To discuss this issue and consider any next steps
19. **To receive Correspondence*** and address any matters arising
 - a. **CROWS – 2025-2026 Grant – Email**
 - b. **Hebden Royd Green Network skills sharing opportunity – Email**
 - c. **Petrol smell drains – Email**
 - d. **Traffic Light Issues – Hebden Bridge – Email**
 - e. **Charity Reception of the Chairs of North Yorkshire Council and Yorkshire Air Ambulance – Email**
 - f. **Yorkshire Air Ambulance – 2025 Annual Report and Updates – Email**
 - g. **Calderdale Council – Submission for Examination of the draft charging schedule for the Community Infrastructure Levy – Email**
 - h. **Rusted and collapsed street sign & sunken gully & parking – Draper Lane and Slack Bottom – Email**
20. **To receive Reports from representation meetings etc.**
21. **To notify the Clerk of matters for inclusion on the agenda of the next meeting** by 27th April 2026
22. **Confirmation of date/time of next meeting to be held:**
 - **Annual Assembly of the Parish Meeting @ 7.00pm Tuesday 05 May 2026**
 - **Annual Parish Council Meeting @ 7.30pm Tuesday 05 May 2026**
 - **Monthly Council Meeting @ 7.30 pm Wednesday 27 May 2026**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 07 April 2026

Validated (03/03-30/03)

- **Improvements to an existing field access south of the farm building (Lawful Development Certificate)**
 - 26/00162/192
 - New Greenwood Lee Farm, Widdop Road, Heptonstall

Decided (03/03-30/03)

- **Installation of air source heat pump (Listed Building Consent)**
 - 26/00005/LBC
 - Great Lear Ings Farmhouse, Faugh Lane, Heptonstall
 - Grant Listed Building Consent
- **Submission of information to discharge conditions 2, 4 and 7 on planning application 20/00470/FUL**
 - 20/00470/DISC1
 - Hollins Top Workshop, Lee Wood Road, Hebden Bridge
 - Partially Complied With
- **Replacement of windows and missing mullions**
 - 25/01288/LBC
 - Little Stoneshey Gate, Stoneshey Gate, Widdop Road, Heptonstall
 - Grant Listed Building Consent
- **Installation of external doors to replace existing windows (Listed Building Consent)**
 - 25/01282/LBC
 - 2 Towngate, Heptonstall
 - Refuse Listed Building Consent