

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Wednesday 27 May 2026** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 07 April 2026***
 - **Annual Council Meeting held 05 May 2026***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **Approval of Financial Report:** 12 months to 31 March 2026
9. **Approval of Receipts & Payments Accounts** to 31 March 2026

10. To approve and wet sign Section 1 (Annual Governance Statement) of the Annual Governance & Accountability Return 2025/26

11. To approve and wet sign Section 2 (Accountability Statement 2025/26) of the Annual Governance & Accountability Return 2025/26

12. To receive and approve Internal Audit report for the year 2025/26

13. To note payments made in April & May 2026

YLCA	Annual Membership	£516.00
Zurich Town & Parish	Insurance	£459.00
H Sherriff-Jackson	Salary (net) to 31/05	£691.44
HMRC	PAYE	£172.80
TOTAL		£1,839.24

14. Approval of Accounts to Pay

H Sherriff-Jackson	Home Working Allce	£26.00
	Domain & Mail Basic 25	£13.20
	Email Archiving	£6.60
	HP Instant Ink (Printer Ink) (April)	£11.22
	Microsoft 365	£5.80
	Postage – 1 x 1 st Class Stamp	£1.80
Heptonstall Social & Bowling Club	Room Hire – Spring Term 2026	£78.00
TOTAL		£142.62

15. Newsletter: to receive an update

16. Environmental Grant: to review the draft criteria and decide next steps

17. Calderdale Wind Farm: To receive an update and discuss next steps

a. To consider and approve the Parish Council's response to the Statutory Consultation

18. Planning: (a) To receive Decisions made by Calderdale MB Council
(b) To make recommendations in respect of Planning Applications

Please see attached document. Please note – the attached document shows applications received and decided from 07/04-19/05. Any applications received or decided from 19/05-27/05 may also be discussed.

19. St. Thomas New Churchyard: To receive an update

20. Phone Box: To receive an update and consider any next steps

21. Outdoor Exercise Area: To consider the installation of outdoor exercise equipment and decide on any next steps

22. Grit Bins: To consider the purchase and placement of new grit bins

23. To receive Correspondence* and address any matters arising

- a. **TTRO – Towngate, Heptonstall – Email**
- b. **TTRO – New Shaw Lane, Blackshaw Head – Email**
- c. **Appeal Decision – Back Lane, Hebden Bridge – Email**
- d. **Toilets – Email**
- e. **Heptonstall – Garages & Road Surface – Email**
- f. **Calderdale Council Playing Pitch Strategy and Indoor Built Facilities Strategies – Parish/Town Council Consultation – Email**

24. To receive Reports from representation meetings etc.

25. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 29th June 2026

26. Confirmation of date/time of next meeting to be held:

- **Monthly Council Meeting @ 7.30 pm Tuesday 07 July 2026**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 27 May 2026

Validated (07/04-19/05)

- **Formation of new door opening in rear elevation**
 - 26/00120/HSE
 - 26 Church Street, Heptonstall
- **Formation of new door opening in rear elevation (Listed Building Consent)**
 - 26/00123/LBC
 - 26 Church Street, Heptonstall
- **Reduction of footprint and replacement / repair of dilapidated steps to west elevation**
 - 26/00371/LBC
 - 1 West Laithe, Church Lane, Heptonstall

Decided (07/04-19/05)

- **Variation of Condition 1 (Approved Plans) and Condition 4 (Obscure Glazing Details) on application 22/01093/HSE (restoration of cottage to ancillary residential use, including the construction of a first-floor rear extension)**
 - 25/00933/VAR
 - Greenwood Lee House, Widdop Road, Heptonstall
 - Refuse
- **Upgrading of water supply to existing toilets and installation of underground pipe from Hebden Water to stables toilet block building**
 - 25/01285/FUL
 - Stable Toilet Block, South Of Gibson Mill, Midgehole Road, Hebden Bridge
 - Permit