

public that a response has been received by Yorkshire Water. The cause was a leaking motor on the Heptonstall Road CSO.

235/25 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Heptonstall Parish Council were approved as a correct record of the following:

- Monthly Meeting held 3 March 2026

Arising from the Minutes, Cllr Edwards reported that the correspondence regarding the conversion of the barn has been resolved. Cllr Edwards has explained to the resident that this is not a Parish Council matter and needs to be referred to CMBC.

Cllr Edwards also reported that he sent a letter of complaint to Yorkshire Water regarding the works on Smithwell Lane and a response has been received.

236/25 OUTSTANDING ITEMS

The Clerk circulated the Outstanding Items List to members prior to the meeting.

The Clerk will remove the 'Road Issues – Church Street', 'Yorkshire Water Works – Smithwell Lane', 'Conversion of Hudson Mill Barn' and 'Heptonstall Pace Egg' items.

Cllr Slater reported that she has chased the HGV issues and the speed review with the Ward Councillors.

237/25 TRAINING/WEBINAR/CONFERENCE OPPORTUNITIES

The Clerk provides regular details of the availability of training and conferences and invites members to request bookings via the Clerk as already authorised.

238/25 ENVIRONMENTAL GRANT

The Clerk will advertise the availability of this budgeted item in the next edition of the newsletter.

239/25 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following accounts to pay:

H Sherriff-Jackson	Salary (net) to 30/04	£691.44
	Home Working Allce	£26.00
	Domain & Mail Basic 25 – March	£13.20
	Email Archiving – March	£6.60
	HP Instant Ink (Printer Ink) (March)	£9.99
	Microsoft 365	£5.80
	Stationery – Printer Paper	£5.77
HMRC	PAYE	£172.80
M Madden	Internal Audit	£200.00
Heptonstall Social & Bowling Club	Public Parking Grant	£350.00
Yorkshire Air Ambulance	Roger Greenwood Grant	£250.00
CV Search & Rescue	Tony Spink Grant	£100.00
Midgehole Working Men's Club	Grant	£250.00
Pennine Spring Music	Grant	£250.00
White Rose Archers	Grant	£250.00
Edge Lane Defib Group	Grant	£200.00
Heptonstall Lights & Planting Group	Grant	£455.00
Heptonstall Girlguiding (Rangers Unit)	Grant	£500.00
Heptonstall Festival	Grant	£500.00
Heptonstall Playgroup	Grant	£570.00
Heptonstall Community Assets	Grant	£500.00
Friends of Heptonstall Chapel & Sunday School	Grant	£832.50
Heptonstall Social & Bowling Club	Grant	£2,250.00
Friends of Heptonstall Graveyard	Grant	£2,250.00
Orbit Haus Ltd	Newsletter Printing – Spring	£195.00
TOTAL		£10,834.10

RESOLVED: That the Parish Council did not approve the payment of £1 to BT Payphones Receivables until clarification is received regarding the contract for the adoption of the phone box.

RESOLVED: That the Parish Council authorised the following payments to be approved at the May Monthly Meeting:

- YLCA – Annual Membership Subscription - £516.00
- Zurich Town & Parish – Insurance - £459.00

240/25 BUSINESS TERM DEPOSIT

RESOLVED: That the Parish Council will transfer £4,000 from the Current Account into the Business Term Deposit Account for 6 months from April 2026 to October 2026.

241/25 NEWSLETTER

Cllr Baldwin reported that the Spring edition of the newsletter has been printed and is available.

242/25 CALDERDALE WIND FARM

RESOLVED: That the Parish Council appointed Cllrs Slater and Jackson to attend the Parish Council Forum.

The Clerk will chase the Ward Councillors regarding a response to the request for an extension to the consultation period.

Cllr Slater will speak to the chair of Wadsworth Parish Council regarding a pre-meet prior to the Parish Forum.

243/25 PLANNING

All Planning matters are discussed by Full Council, including all members of the Planning Committee.

(a) **Planning Decisions:** Details of Planning decisions made by Calderdale Metropolitan Borough Council were provided to members.

(b) **New Applications:**

1. **26/00162/192** - RESOLVED: The Council had no objections
 - New Greenwood Lee Farm, Widdop Road, Heptonstall
 - Improvements to an existing field access south of the farm building (Lawful Development Certificate)

244/25 ST THOMAS NEW CHURCHYARD

Cllr Dempsey reported that 2 tidy up days were carried out in March.

The Friends group also held a meeting in March to discuss further work.

245/25 PHONE BOX

The Clerk reported that she has received the draft contract for the adoption of the phone box from BT.

The Clerk will contact BT to request further information regarding any rental payments for the land on which the phone box is sited.

The Clerk will contact Together Housing as the owners of the land to explain that the Parish Council would like to adopt the phone box and to request confirmation that the Parish Council would not be subject to leasehold/rental requirements.

RESOLVED: That the Parish Council deferred the signing of the contract until confirmation is received.

246/25 OUTDOOR EXERCISE AREA

This item was deferred to the May meeting as the Parish Council is awaiting an update from Cllr Holt.

247/25 GRIT BINS

Cllr Jackson will look into the cost of purchasing 6 further grit bins to be located:

- Near the School
- On the corner near Weavers Square
- Opposite the phone box on Hepton Drive
- At the top of Longfield/Southfield
- On Slack
- At the end of Edge Lane

The Clerk will chase CMBC regarding the filling request.

248/25 HGVS – LEE WOOD ROAD & WIDDOP ROAD

Cllr Slater reported that she received a response from the Ward Councillors regarding Yorkshire Water and the HGVs on Widdop Road. Cllr Slater has responded to explain that issues are still arising and to request proper signage and an update on the speed review.

The Clerk will email CMBC to request signage on Widdop Road stating that it is not suitable for HGVs.

249/25 ARISING FROM CORRESPONDENCE RECEIVED

CROWS – 2025-26 Grant: The Parish Council noted an email regarding the use of the Pathway Maintenance grant 2025-26.

Hebden Royd Green Network skills sharing opportunity: The Parish Council noted an email regarding practical skills sharing at the High Hirst Woodmeadow volunteer workday.

Petrol smell drains: The Parish Council noted an email regarding the cause of the petrol smell coming from the drains.

Traffic Light Issues – Hebden Bridge: The Parish Council noted an email regarding the traffic light issues in Hebden Bridge. Cllr Edwards informed the Parish Council that Yorkshire Water has been issued with a fixed penalty notice for not complying with conditions.

Charity Reception of the Chairs of North Yorkshire Council and Yorkshire Air Ambulance: The Parish Council noted an email regarding a Charity Reception of the Chairs of North Yorkshire Council and Yorkshire Air Ambulance.

Yorkshire Air Ambulance – 2025 Annual Report and Updates: The Parish Council noted an email regarding the 2025 Annual Report from Yorkshire Air Ambulance.

Calderdale Council – Submission for Examination of the draft charging schedule for the Community Infrastructure Levy: The Parish Council noted an email regarding the submission of the Draft Charging Schedule to the Planning Inspectorate for examination.

Rusted and collapsed street sign & sunken gully & parking – Draper Lane and Slack Bottom: The Parish Council noted an email regarding a replacement street sign, a sunken gully and parking issues.

250/25 REPRESENTATIVE REPORTS

Cllr Slater reported that she attended a Joint Parish Meeting. The group is working through various issues that impact the parishes.

Cllr Edwards reported that he attended the Ward Forum. No issues were discussed that directly relate to Heptonstall however a piece of academic research was presented to the meeting regarding the relationship between parking and retail. A discussion also took place regarding the parking issues in Hebden Bridge. The meeting also received an update on the public toilets and the plan for the future.

251/25 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 27th April (Annual Parish Council Meeting) and 18th May (Monthly Council Meeting).

The Clerk advised the next meetings would be held:

- Annual Assembly of the Parish Meeting at Heptonstall Social & Bowling Club at **7pm on Tuesday 05 May 2026**
- Annual Parish Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Tuesday 05 May 2026**
- Monthly Council Meeting at Heptonstall Social & Bowling Club at **7.30pm on Wednesday 27 May 2026**

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(Chair)

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(Date)