

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 07 July 2026** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

- 1. Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
- 2. Declarations of Interests (existence and nature) with regard to items on the agenda.**
- 3. To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
- 4. Minutes of previous meeting:**
 - Monthly Meeting held 27 May 2026***
- 5. To consider any matters arising from the Minutes:** items not specified on this agenda
- 6. Outstanding Items:** To consider the outstanding items list* and discuss any next steps
- 7. Consider training/webinar/conference opportunities**
- 8. To note payments made in June 2026**

H Sherriff-Jackson	Salary (net) to 30/06	£691.44
	Home Working Allce	£26.00

HMRC	PAYE	£172.80
TOTAL		£890.24

9. Approval of Accounts to Pay

H Sherriff-Jackson	Salary (net) to 31/07	£691.44
	Home Working Allce	£26.00
	Domain & Mail Basic 25 - May	£25.20
	Email Archiving - May	£7.80
	Domain & Mail Basic 25 - June	£13.20
	Email Archiving - June	£7.80
	HP Instant Ink (Printer Ink) (May)	£11.22
	HP Instant Ink (Printer Ink) (June)	£11.22
	Microsoft 365 – May	£5.80
	Microsoft 365 – June	£5.80
HMRC	PAYE	£172.80
YLCA	Training – Cllr Holt – Intro to Planning	£28.20
A Baldwin	Newsletter – Microsoft Office	£84.99
Orbit Haus Ltd	Newsletter Printing – Summer	£215.00
BT Payphones Receivables	Phone Box Adoption	£1.00
TOTAL		£1,307.47

10. **Newsletter:** to receive an update

11. **Environmental Grant:** to approve the new Environmental Grant Application Form

12. **Calderdale Wind Farm:** To receive an update and discuss next steps

13. **Planning:** (a) **To receive Decisions made by Calderdale MB Council**
 (b) **To make recommendations in respect of Planning Applications**
 Please see attached document. Please note – the attached document shows applications received and decided from 27/05-29/06. Any applications received or decided from 29/06-07/07 may also be discussed.

14. **St. Thomas New Churchyard:** To receive an update

15. **Phone Box:** To receive an update, sign the contract and consider any next steps

16. **Outdoor Exercise Area:** To consider the installation of outdoor exercise equipment and decide on any next steps

17. **Grit Bins:** To consider the purchase and placement of new grit bins

18. **Tractor Run:** To consider issues raised and decide next steps

19. **To receive Correspondence*** and address any matters arising

- a. **State of Longfield Verges – Email**
- b. **Urgent CEO Escalation – Material Breach of Compliance, Trespass Notice, and Lack of Consultation – Email**

- c. Mytholm Steeps – Email**
- d. Roadworks on New Shaw Lane – Email**
- e. Northgate Community Garden Areas – Email**
- f. Proposed date for rescheduled Hebden Royd Green Network Community Showcase – Tuesday 11th August – Email**
- g. Creation of Allotments – Email**

20. To receive Reports from representation meetings etc.

21. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 27th July 2026

22. Confirmation of date/time of next meeting to be held:

- **Monthly Council Meeting @ 7.30 pm Tuesday 04 August 2026**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 07 July 2026

Validated (27/05-29/06)

- **Double detached garage with garden store**
 - 26/00360/HSE
 - Bent Head, Widdop Road, Heptonstall

- **Double detached garage with garden store (Listed Building Consent)**
 - 26/00361/LBC
 - Bent Head, Widdop Road, Heptonstall

- **Side and rear extension with first floor balcony**
 - 25/01287/HSE
 - Clair Cottage, 25 Slack Bottom, Smithwell Lane, Heptonstall

Decided (27/05-29/06)

- **Reduction of footprint and replacement / repair of dilapidated steps to west elevation**
 - 26/00371/LBC
 - 1 West Laithe, Church Lane, Heptonstall
 - Grant Listed Building Consent