

SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 06 October 2026** commencing at **7.30 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**
2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**
3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.
4. **Minutes of previous meeting:**
 - **Monthly Meeting held 01 September 2026***
5. **To consider any matters arising from the Minutes:** items not specified on this agenda
6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps
7. **Consider training/webinar/conference opportunities**
8. **To note payments made in September 2026**

HMRC	Employers NI – April-June	£204.09
	Employers NI – July-August	£134.18
TOTAL		£338.27

9. Approval of Accounts to Pay

H Sherriff-Jackson	Salary (net) to 31/10 & Pay Award	£850.33
	Home Working Allce	£26.00
	Domain & Mail Basic 25 - Sep	£13.20
	Email Archiving - Sep	£9.00
	HP Instant Ink (Printer Ink) (Sep)	£11.22
	Microsoft 365 – Sep	£5.80
HMRC	PAYE	£311.23
PKF Littlejohn LLP	External Audit	£252.00
YLCA	Training – Cllrs Crowther & Slater – Talking Tables	£210.00
	Training – Cllr Dempsey – Whole Council Training	£30.00
	Training – Cllr Holt – Biodiversity Challenge	£37.60
Orbit Haus Ltd	Newsletter Printing	£198.00
M V Edwards	Expenses - Envelopes	£28.00
J Crowther	Expenses – Train ticket to training	£17.50
S Slater	Expenses – Train ticket to training	£26.40
TOTAL		£2,026.28

10. **Business Term Deposit:** Confirmation of investment for 6 months from October 2026
(Recommended withdrawal of **£3,000**)

11. **External Audit:** To consider the final external auditor report and decide on any future actions (if necessary)

12. **Newsletter:** to receive an update

13. **Calderdale Wind Farm:** To receive an update and discuss next steps

14. **Planning:** (a) **To receive Decisions made by Calderdale MB Council**
(b) **To make recommendations in respect of Planning Applications**
Please see attached document. Please note – the attached document shows applications received and decided from 01/09-28/09. Any applications received or decided from 28/09-06/10 may also be discussed.

15. **St. Thomas New Churchyard:** To receive an update

16. **Phone Box:** To receive an update

17. **Outdoor Exercise Area:** To consider the installation of outdoor exercise equipment and decide on any next steps

18. **Grit Bins:** To consider the response from CMBC regarding locations and decide on next steps

19. **Tractor Run:** To consider the response from CMBC and decide next steps

20. **To receive Correspondence*** and address any matters arising

a. **ETTRO – Smithy Lane Colden**

- b. New legal framework for CEP**
- c. Vital information on peat landslide hazard on Calderdale Energy Park**
- d. Parking – Longfield**
- e. Invitation to the AGM, Hebden Bridge Junior Band, 12th November 2026**
- f. Removal of setts – Junction with Towngate and Hepton Drive**
- g. Road Closure – Smithwell Lane – Lack of notice**
- h. The Mechanics Institution – restoration**
- i. Noise in Weavers Square – Children playing**
- j. Footpath Heptonstall50 notice of application for modification order**

21. To receive Reports from representation meetings etc.

22. To notify the Clerk of matters for inclusion on the agenda of the next meeting by 26th October 2026

23. Confirmation of date/time of next meeting to be held:

- **Monthly Council Meeting @ 7.30 pm Tuesday 03 November 2026**

*Circulated separately

H. Sherriff-Jackson

Clerk

Heptonstall Parish Council

Planning Information – 06 October 2026

Validated (01/09-28/09)

- **Change of use of existing agricultural barn and 2 storey extension to form 3 bed detached house**
 - 26/00727/FUL
 - Barn West Of Hudson House, Hudson Mill Road, Blackshaw Head

Decided (01/09-28/09)

- **None**