HEPTONSTALL PARISH COUNCIL

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SUMMONS

The **monthly** meeting of the Parish Council will be held at **Heptonstall Social & Bowling Club**, Acre Lane, Heptonstall on **Tuesday 01 December 2026** commencing at **7.00 p.m.**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

Members' Disclosable Pecuniary or other Interests relating to Agenda items for this meeting: to be declared prior to consideration of the appropriate item

1. **Apologies of absence and reasons: to note apologies and consider whether any reasons are 'Approved Reasons for Absence'**

2. **Declarations of Interests (existence and nature) with regard to items on the agenda.**

3. **To undertake a Public Participation Session with respect to items on the agenda. (Members of the public will only be permitted to speak during this segment of the meeting)** Please note – this section is for 15 minutes only. If more than 1 person wishes to speak on the same topic, please elect a spokesperson to speak on everyone's behalf.

4. **Minutes of previous meeting:**

   - **Monthly Meeting held 03 November 2026***

5. **To consider any matters arising from the Minutes:** items not specified on this agenda

6. **Outstanding Items:** To consider the outstanding items list* and discuss any next steps

7. **Consider training/webinar/conference opportunities**

8. **To note payments made in November 2026**

Information Commissioner's Office	Annual Renewal	£47.00
C Jackson	Expenses – Phone Box Refurb – Parts	£402.78
TOTAL		**£449.78**

9. Approval of Accounts to Pay

H Sherriff-Jackson	Salary (net) to 31/12	£714.24
	Home Working Allce	£26.00
	Domain & Mail Basic 25 - Nov	£13.20
	Email Archiving - Nov	£9.00
	HP Instant Ink (Printer Ink) (Nov)	£11.22
	Microsoft 365 – Nov	£6.80
	Stationery – Printer Paper	£1.35
HMRC	PAYE	£249.98
C Jackson	Expenses – Hebden Bridge Junior Band Donation (Chair's Allowance)	£100.00
YLCA	Training – Cllr Holt – Finance for Councillors	£35.00
The Open Spaces Society	Annual Subscription	£45.00
TOTAL		**£1,211.79**

10. Newsletter: to receive an update

11. **Calderdale Wind Farm:** To receive an update and discuss next steps

12. Planning: **(a) To receive Decisions made by Calderdale MB Council**
(b) To make recommendations in respect of Planning Applications
Please see attached document. Please note – the attached document shows applications received and decided from 03/11-24/11. Any applications received or decided from 24/11-01/12 may also be discussed.

13. **St. Thomas New Churchyard:** To receive an update

14. **Phone Box:** To receive an update

15. **Outdoor Exercise Area:** To receive an update and consider any next steps

16. **Grit Bins:** To receive an update and consider any next steps

17. **Colden Junior and Infant School:** To receive an update and consider any next steps

18. To receive Correspondence* and address any matters arising

a. **New Peatland Alliance petition to sign and share**
b. **Calderdale Energy Park – Submission update**
c. **Filming in Heptonstall**
d. **Hebden Bridge Brass Band Christmas Concerts 2026**
e. **Community Infrastructure Levy (CIL) Examiner's Report**
f. **Electoral Services – Publication of the Register of Electors – 1st December 2026**

19. To receive Reports from representation meetings etc.

20. **To notify the Clerk of matters for inclusion on the agenda of the next meeting** by 28th December 2026

21. Confirmation of date/time of next meeting to be held:

- **Monthly Council Meeting @ 7.30 pm Tuesday 05 January 2027**
- **Finance & Staffing Committee @ 7.00 pm Thursday 14 January 2027**

*Circulated separately
H. Sherriff-Jackson
Clerk
Heptonstall Parish Council

Planning Information – 01 December 2026

Validated (03/11-24/11)

- **Installation of a ground-mounted Air Source Heat Pump (ASHP) to the rear of the property (Listed Building Consent)**
  - 26/00840/LBC
  - 2 Cragg Side, Widdop Road, Heptonstall

Decided (03/11-24/11)

- **Crown 9 trees to prevent overgrow (tree preservation order)**
  - 26/20121/TPO
  - Milton Lee, Mill Road, Hebden Bridge
  - Grant Consent

- **Ground Mounted Solar Photovoltaic Array**
  - 26/00661/FUL
  - The Arvon Foundation, Lumb Bank, Lumb Road, Hebden Bridge
  - Permit

- **Formation of new door opening in rear elevation (retrospective)**
  - 26/00120/HSE
  - 26 Church Street, Heptonstall
  - Permit

- **Formation of new door opening in rear elevation (Listed Building Consent)**
  - 26/00123/LBC
  - 26 Church Street, Heptonstall
  - Grant Listed Building Consent